

## DRAFT MINUTES CHAR VALLEY PARISH COUNCIL

### FOUR HUNDRED AND SIXTEENTH MEETING OF THE CHAR VALLEY PARISH COUNCIL ON MONDAY 13<sup>TH</sup> JANUARY 2020 AT JAMES HARGREAVES COMMUNITY HALL

**4473: Present:** Cllrs. H Joyce, C Bailey, C Mahaddie, C Peck, S Creed-Castle, C Noon, A Carey, T Hansford, S Johnson, K Vaughan, J Eager, A Marks (Clerk)

**4474: Apologies for absence:**

**4475: Public Discussion Period:** Mr Smith, who lives next door to the property Downside that the councillors discussed later in the meeting, wished to discuss the planning application for an extension to this property which he feels is very large in relation to the plot of land. He was also concerned about drainage and felt that the proposed building doesn't fit well with nearby properties. CVPC are looking at the property on 16<sup>th</sup> January.

**4476: Declaration of interest:** None

**4477: Resolution to approve the minutes of the CVPC meeting held on 18<sup>th</sup> November 2019:** this was proposed by Cllr. Creed- Castle, seconded by Cllr. Peck and agreed unanimously.

**4478: Actions following last meeting:** as circulated by the Clerk to the councillors, the Clerk and the chairman visited CVPC's assets and it was decided that three noticeboards require replacing and three of the benches need to be repaired.

**4479: Reports:**

- WATAG – meeting attended by Cllrs. Noon and Joyce and report circulated, this group is looking for a new chairman
- PCSO – no report
- Dorset Assn. of Parish & Town Councils – Cllr. Eager attended the AGM and circulated her report to the parish councillors
- Bridport Local Area Partnership: The last meeting was held on 20<sup>th</sup> November and notes have been circulated. The next meeting will be on 22 January.
- Verges – nothing to report
- War memorials – Cllr. Joyce and the clerk visited the two war memorials within the parish, the one at Whitchurch was restored in 2018 to celebrate 100 years since the end of WW1, the one at Wootton Fitzpaine requires cleaning to remove the lichen that is growing.
- Cllr. Peck reported that the owners of the bridleway between Prime Farm and Babers have been advised to apply for retrospective planning approval. They have been told that asbestos rubbish cannot be dumped.
- Cllrs. Vaughan and Carey had written a report on CVPC's response to the climate and ecological emergency – this was discussed later in the meeting.
- Cllr. Bailey reported that the fence between Whitchurch playground and the car park has rotted and needs replacing.
- Cllr. Creed-Castle reported problems with the roads. These will be reported to Dorset Council.
- Cllr. Noon reported on the meeting of the Communications working party in December, his report has been circulated to all the councillors.

**4480: Planning applications**

- **Planning guidelines**
- **Responses submitted to Dorset Council before January's meeting**
- **Responses to be considered at January's meeting**
- WD/D/19/002786 THE LIMES, WOOTTON LANE, WOOTTON FITZPAINE, BRIDPORT, DT6 6NH Erection of balcony to rear elevation; replace existing timber balcony with metal framed /balcony; enlargement of 2 no existing dormers; erection of /dormer, change to roof form of dormers and the replacement of first floor vertical cladding with horizontal cladding. – this application is still to be looked at
- WD/D/19/002859 DOWNSIDE, RYALL ROAD, RYALL, BRIDPORT, DT6 6EN Erection of single storey extension, balcony, garage and studio. Councillors observed that the proposed building would more than double the size of the existing property and have a significant visual impact. Councillors would be visiting this property on 16<sup>th</sup> January.

- **Dorset Council Decisions (to note):**
- WD/D/19/001952 BRACKEN, FISHPOND BOTTOM ROAD, FISHPOND, BRIDPORT DT6 6NN Demolish garage and shed and erect 1 no. dwelling – CVPC had no objection to this planning application. However, the application was refused by Dorset Council.
- **Appeal decision** – none to consider
- **Enforcement:** Cllr Mahaddie reported on work at a property called ‘The View’ in Muddyford Lane. Morcombelake. A new access to the neighbouring field has been opened onto the road and an area has been levelled. There is concern that this will allow vehicles to access the land permanently. This has been reported both by the National Trust and CVPC and we are awaiting a reply from Enforcement at Dorset Council.

**4481: Finance:**

**PAYMENTS FOR DECEMBER 2019**

Payee	Details	Cheque no.	Receipt no.	Amount
Annette Marks	Clerk’s salary	500305	1219/1	£472.76
HMRC	PAYE for December	500306	1219/2	£88.00
S Lee Garden Services	Lengthman’s services for November	500307	1219/3	£1,123.20
Bridport Town Council	Training at Mountfield	500308	1219/4	£60.00
<b>TOTAL</b>				<b>£1,743.96</b>

**PAYMENTS FOR JANUARY 2020**

Payee	Details	Cheque no.	Receipt no.	Amount
Annette Marks	Clerk’s salary	500309	0120/1	£370.27
HMRC	PAYE for December	500310	0120/2	£88.00
S Lee Garden Services	Lengthman’s services for December	500311	0120/3	£561.60
James Hargreaves Community Hall	Hall rental for 2019	500312	0120/4	£48.00
<b>TOTAL</b>				<b>£1,067.87</b>

- Following the annual budget meeting, CVPC agreed to give a donation of £75 to St. John’s Ambulance and to set aside £500 towards updating the website. The precept for the year 2020/2021 has been set at £19,467.
- As discussed at the finance meeting, the climbing frame at Marshwood School (a Church of England school) has broken and it will cost about £8,000 to replace. A number of children living in Char Valley attend this school. Cllr. Bailey will invite the Parents Friends Association at the school to apply to CVPC for a donation towards replacing the climbing frame.
- Following Cllr. Carey’s request, it was proposed that CVPC purchase a salt bin to be located in Stonebarrow Lane. Proposed by Cllr. Carey and seconded by Cllr. Creed-Castle. Agreed unanimously. **Action: the clerk**
- The clerk is concerned that the lengthsman is doing jobs in the Char Valley without receiving prior approval from the parish council and it makes it very difficult to set the annual budget. It has been agreed that when he finds a job that needs to be done, he must first contact either Cllr. Joyce, Cllr. Creed-Castle or the clerk and give details of the work and the length of time to do the job. He charges £13.00 per hour per contractor.
- A motion to approve the annual budget and payments was proposed by Cllr. Noon, seconded by Cllr. Carey and passed unanimously.

**4482: Morcombelake post-box:** there has not been a reply to the letter that CVPC wrote to Royal Mail at the beginning of November. Cllr. Mahaddie has agreed to take this on and will pursue the matter with Royal Mail.

**Action: Cllr Mahaddie**

**4483: Whitchurch telephone kiosk:** there has not been any further correspondence regarding this.

**4484: S106 progress:** the acoustic panels have been fitted in the ceiling of the village hall at Whitchurch and the cycle racks have been to the wall by the church.

Cllr Peck has asked Nick Shannon to go ahead with work on a new bench.

The clerk has contacted Andrew Galpin at Dorset Council to ask whether the funds allocated to the bus shelter in Morcombelake can be used for the screen and fridge freezer in the James Hargreaves Hall. We await their reply.

**4485: Noticeboards – replacements:** the parish council has made provision in this year's budget to replace three of its notice boards; the cost of the noticeboards is approximately £450.00 each.

**Action: the clerk**

**4486: Report from River Char working party:** the next meeting is due to take place on 29<sup>th</sup> January. AONB agreed to the grant application made by Cllr. Vaughan towards the River Char Community Project, to do a snapshot study of the river and draw up an improvement plan. The grant was £1,350. Full details are in the January edition of Char Chat News.

**4487: Social media policy:** the council has been advised that councillors should use a dedicated email address (not their personal one) for council business and the Communications Working Party will look at this as part of its efforts to update the website.

**4488: Climate change public meeting:** see attached report

**4489: Next edition of Char Chat:** authors of articles will be named where possible and a disclaimer will say that opinions expressed by individual contributors do not necessarily represent the views of CVPC as a whole.

It was agreed that CVPC will run a public surgery lasting half an hour starting at 7.00pm before the start of each parish council meeting.

It was agreed to look at updating the parish council's website at February's meeting.

The January edition of Char Chat will be sent out during the week beginning 20<sup>th</sup> January.

**Action: Communications Working Party**

**4490: invitation to Hannah Jefferson (National Trust) to attend the February meeting:** the National Trust are to have a festival at Filcombe Farm in September and Hannah Jefferson, the Regional Manager, has been invited to attend the February meeting of CVPC to talk about it. To encourage good communication between the parish council and the National Trust in future, it was suggested that the council nominate a National Trust liaison officer. Cllr. Carey volunteered to take on the role and this proposal was agreed unanimously.

**4491: Dorset Heathlands:** discussion with Dorset Wildlife Trust – Cllr. Peck will arrange this.

**4492: Date of next meeting – 10<sup>th</sup> February at Whitchurch Canonorum village hall**

**4493: Any other business**

**4494: Close of meeting**