

**MINUTES CHAR VALLEY PARISH COUNCIL
FOUR HUNDRED AND TWENTY NINTH MEETING OF THE CHAR VALLEY PARISH COUNCIL
ON MONDAY 15th JULY 2019 AT WOOTTON FITZPAINE VILLAGE HALL.**

4367: Present: Cllrs. H. Joyce, C. Bailey, S. Johnson, C Sage, C Mahaddie, C. Peck, S Creed-Castle, C Noon, A Carey, A. Marks (clerk), Cllr, S. Christopher,

4368: Apologies for absence: Cllrs. K Vaughan, J. Eager

4369: Public Discussion Period: Nothing

4370: Declaration of Interest: None

4371: Possible co-option of additional CVPC councillor for Wootton Fitzpaine:

- Tara Hansford from Wootton would like to be co-opted as councillor. However, as it is now more than 30 days since the election, we are required to advertise the post. Posters advertising the position will be placed in the CVPC notice boards **Action: Clerk**

4372: Resolution to approve the minutes of the Parish Council meeting held on 10th June 2019: proposed by Cllr. Carey and seconded by Cllr. Mahaddie and agreed unanimously apart from Cllrs. Peck and Johnson who did not attend the meeting in June

4373: Clerk's actions following the last meeting:

1. The clerk has completed the VAT return for 2018/2019, the claim being £985.26 which should be credited to our account in the next 4 to 6 weeks.
2. The clerk met with the chairman to discuss CVPC's assets – a list of the assets will be sent to all the councillors – it was decided that we should increase the value of the assets by 5% and the clerk will advise the insurance company of this. During August, the clerk will look at the state of repair of the benches and notice boards and report back to the council at the meeting in September.
3. The clerk has again contacted Stephen Lee to find out whether both he and his contractors have completed the health and safety training that they were supposed to do some time ago and also hold appropriate insurance, but no reply has been received. The clerk has asked Mr Lee to provide the necessary documentation by the end of July. The clerk was asked to contact Mr Lee and tell him that if the required documentation has not been received by the end of July, then his contract will be under review. **Action: Clerk**
4. The clerk has contacted Dorset Council to claim the overtime payment she claimed in May following the election – no reply yet received. **Action: Clerk**
5. The clerk has queried whether she is eligible to claim her holiday pay and has received the following reply - *The logic as explained was that you still had to do the work even though you had a holiday and the paid holiday was compensation for this. So it doesn't matter if you go away or not.* In view of this I have claimed half the holiday pay in July and will claim the other half in September as in previous years.
6. The clerk recently visited the garden fete in Bradpole where the local parish council had a gazebo and were talking to local residents. The clerk mentioned this to the chairman who thought this was a good idea and possibly CVPC could be represented at the Flower and Dog show in Whitchurch in August. The clerk is able to access a gazebo.
7. The clerk has volunteered to man the BLAP stall between 9.00am and 11.00am during the Melplash Show.
8. If Cllr. Noon's suggestion to have a more newsletters/ publication gets the approval of the parish council, the clerk would be happy to assist with this.

4374: Reports

- **PCSO** – there were no reports from the local police.
- **Bridport Local Area Partnership (BLAP)** – it was proposed at the last meeting of the parish liaison group to ask for the reinstatement of the pre-planning application consultation service.

- **Verges** – councillors were to contact Cllr. Mahaddie by the end of June to advise her whether the verges had been cut near them, some have been done in Wootton and Whitchurch but as yet Pitmans Lane has not been done and Cllr. Mahaddie will report this on the website. Ms. Hansford (member of the public working for Dorset Council) advised the meeting that there is a new verge maintenance regime all over Dorset She advised Cllr. Mahaddie to contact Giles Nicholson, head of countryside rangers who could provide a timetable for cutting the verges. She added that they are now being cut to resemble a hay meadow. The new system is being phased in with the original system and the machine used will cut and collect the cuttings.
- **Western Area Traffic Advisory Group (WATAG)** – nothing to report
- **Dorset Association of Parish and Town Councillors** – please see item 4386

4375: Dorset County Reports: -

- Cllr. Christopher advised the meeting that an application to build 500 houses at Littlemoor together with a care home and hotel has been approved. Cllr. Christopher told the meeting that there are 5,000 miles of verges to be cut in Dorset. There is concern about speeding on the roads in Dorset and the DC has issued a poster to be put up in shops, schools and pubs. There have been two motions put forward by Daryl Turner from Lyme Regis and Byron Quail from Blandford on climate change. Dorset Council are taking in Syrian children.

4376: Planning applications

- **Responses submitted to Dorset Council before July's meeting –**
- WD/D/19/000945 & 001207 WYLD MEADOW FARM, POUND LANE, MONKTON WYLD, BRIDPORT DT6 6DD No objections
- WD/D/19/000844/5 SHIP FARM, SHIP KNAPP, MORCOMBELAKE, BRIDPORT DT6 6EW Char Valley Parish Council has no objection to this application
- WD/D/19/001165/6 ROSE COTTAGE, WESTOVER HILL, WOOTTON FITZPAINE, BRIDPORT DT6 6ND Char Valley Parish Council has no objection to this application
- WD/D/19/001281 BRACKENHAYE, VERRIOTTS LANE, MORCOMBELAKE, BRIDPORT DT6 6DU No objection no intrusion on neighbours viewed from footpath but not significant
- WD/D/19/001508 GIPSIES END, COMBE DRAIN, FISHPOND, BRIDPORT, DT6 6NR Char Valley Parish Council has no objection to this application
- **Responses considered at July's meeting:**
- WD/D/19/001402 SPRING BANK, VERRIOTTS LANE, MORCOMBELAKE, BRIDPORT, DT6 6DX Grant of nonmaterial amendment to planning application WD/D/17/000912 – no response is required
- **Dorset Council Decisions:** WD/D/19/000945 & 001207 WYLD MEADOW FARM, POUND LANE, MONKTON WYLD, BRIDPORT DT6 6DD. Both applications approved.
- **Appeal decision:** none
- **Enforcement:** none to consider

4377: Finance:

- The following were approved for payment - proposed by Cllr. Johnson and seconded by Cllr. Bailey passed unanimously.

Payee	Details	Cheque no.	Receipt no.	Amount
Annette Marks	Clerk's salary	500262	0719/1	£569.85
Carolyn Peck	Photocopying	500263	0719/2	£28.20
S.Lee Garden Services	Lengthman's services for May	500264	0719/3	£124.80
Total				£722.85

4378: Report from climate change and environmental emergency working party

- Following a paper prepared by Cllr Carey, the climate emergency working party met in June and came up with 6 recommendations as follows:
- 1. To launch a possible CVPC tree planting scheme - the suggested trees were oak, birch, alder and field maple – the cost will be between £0.45 and £1.20 per tree. Cllr. Joyce advised the meeting that a tree nursery in Honiton can supply woodland mix – 1,000 trees for £500.00. Small trees take root far more quickly than larger ones. It was discussed whether plastic guards should be placed on the trees however with the current feeling against plastic it was decided that this was not a good idea. There will be a public meeting in September to gauge interest. Hedges could be planted instead of trees. Planting trees can help reverse climate change, and this could be eligible for grant aid.
- 2. To keep a watching brief on local biodiversity and possible climate/environmental impacts Cllr. Mahaddie has contacted Imogen Davenport at Dorset Wildlife Trust regarding information on biodiversity and the effect on local flora and fauna.
- 3. To hold an autumn public meeting and invite a speaker. Cllr. Joyce has contacted Dorset Cllr Daryl Turner who is on the climate and emergency committee and has agreed to speak, so a meeting could take place at the village hall in Whitchurch on either 7th October or 4th November.
- 4. To further better communication channels for information of interested bodies e.g. CPRE, National Trust, Dorset Wildlife Trust, AONB. Although individual councillors have personal and professional contacts with these organisations, CVPC itself does not. CVPC will look at re-joining CPRE.
- 5. To communicate with residents/authorities re possible appropriate personal and community action. The parish council should supply information and encourage the community to take action and work together closely.
- 6. Better communication with enforcement agencies.
- To this end the following could be done - update/change CVPC website, inform re details of electric vehicle charging points, arrange a questionnaire, issue another edition of Char Chat, inform residents of the many measures already undertaken regarding the condition of the river Char and on the land e.g. countryside stewardship scheme.
- The proposals are as follows –
- To advise individuals what they can do via Char Chat or the website
- to continue to make representations to Dorset Council
- To list some initiatives that everyone can make e.g. tree planting before the autumn meeting
- To accept Cllr. Carey's three steps shown below – for distribution by the first week of September
- **Things that we can all do now as individuals**, in our homes and at work. 30 steps (collated from the BBC, ClimateAction, etc). These cover food, energy use, travel, shopping, etc. residents to be asked *residents which, if any, of these 30 steps they are doing or are willing to do. It will give us an idea of people's interest and we can tell everyone the results.*
- **Steps the parish council can take/is taking to influence policy and decisions** (often at County level) in relation to carbon emissions, sustainability and the environment. This includes things like electric vehicle charging points, the status of the River Char, bus services, etc. *Residents should be informed regularly.*
- **Initiatives to involve the whole parish**, which the parish council can help set-up or encourage. These could include growing more food locally; car sharing; repairing and sharing tools; cutting down/out insecticides; increasing biodiversity via meadows/woodland/rivers in the parish. *These ideas need to be explained first; invite suggestions and offers of help; talk to neighbouring parishes, National Trust, schools, farmers... and then discuss at a public meeting. The decisions could be incorporated in a parish/neighbourhood plan.*
- These items were proposed by Cllr. Peck and seconded by Cllr. Sage and passed unanimously.

4379: Upper Marshwood Vale neighbourhood plan

- We will discuss this further at the next meeting

Action: Cllr. Noon

4380: Report from Countryside Working Party

- There were no recommendations and the group will meet again in the autumn.

4381: Newsletters and publications

- It was decided not to call the newsletter 'quarterly' but we will continue to have an annual 'glossy' edition of Char Chat. The subject of advertising was raised, and the clerk will check again with DAPTC as to whether we can have local adverts in the newsletter. It was decided that we would send links to our Facebook page. We will assess the use of our current website provider and Facebook page to develop co-ordinated communications channels without commercial branding if possible. It is hoped that the first newsletter will be ready in September. A suggestion has been made but not yet discussed to merge Char Chat with the newsletter produced by the Upper Marshwood Vale. Proposed by Cllr. Sage and seconded by Cllr. Peck, approved unanimously.

Action: Cllr. Noon and the clerk

4382: Verges

- This was covered under section 4374

4383: By-ways

- Richard Colby has been assisting Cllr. Creed-Castle however they are still waiting to receive a response from Russell Goff.

4384: Proposal for CVPC to be represented at Flower & Dog Show in August

- It was agreed that the clerk together with Cllrs. Noon, Johnson and Carey to have a stall at this event. The clerk will supply a gazebo.

4385: Update of information on 2003 CVPC Action Plan together with parish map

- It was agreed that it is very important to have a current map showing parish boundaries together with displaying other points of interest. Cllr. Mahaddie agreed to produce a map in A3 format.

Action: Cllr Mahaddie

4386: DAPTC information form

- Any items to be added to be sent to the clerk before the end of July

4387: Continued use of lengthsman

- It was agreed that Cllr. Creed-Castle will forward all jobs agreed for action by her and the lengthsman to the clerk so that these can be logged before payment is made.

Action: Cllr Creed-Castle

4388: Date of next meeting: 9th September 2019 at James Hargreaves Community hall

4389: Any other business:

4390: Items for next agenda

- Climate committee, results from Flower and Dog Show, Newsletters, A35 update, Countryside working party,
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4391: Close of meeting – meeting closed at 10.10