

Climate and Ecological Emergency Working Party Terms of Reference

The Climate and Ecological Emergency Working Party's Terms of Reference were adopted by Char Valley Parish Council at its meeting in November 2020.

Members

Four Parish Councillors to be appointed annually and to include the Chair of the Parish Council.

Quorum

The quorum shall be three Members.

Voting

Only the above may vote and participate at a meeting. In the case of an equal vote the Chair of the Committee may have the casting vote.

Interests

If a Member has a personal interest as defined by the Code of Conduct adopted by the Parish Council then he/she shall declare such an interest as soon as it becomes apparent, disclosing the nature and extent of the interest as required.

NB. If a Member has declared an interest and then considers the interest to be prejudicial, he/she must withdraw from the room during consideration of the agenda item to which the interest relates.

Minutes/Reports

A report or minutes will be prepared after each meeting and shall be open for inspection by any Member of the Parish Council, if appropriate. The report or minutes will be submitted to the next meeting of the Parish Council.

Admission of the Public and Press

The Public and Press will not normally be admitted to meetings but may be admitted if it is felt necessary for reasons of transparency or participation.

Procedures

The Chair of the Working Party shall be elected annually. Meetings will be held as and when deemed necessary by members of the Committee.

Terms of Reference

The Working Party shall review the Terms of Reference on an annual basis or when necessary and make appropriate recommendations to Full Council.

Meeting Duration

Any meeting of the Working Party will last for no longer than 2 hours with any unfinished business being carried forward to the next meeting of the Committee unless by resolution of Members present to continue discussing business.

Specific Remit

1. To review, update and seek to implement the 21 proposals of the CVPC Climate & Environment Emergency Action Plan agreed by the Parish Council on 13th January 2020. (The Action Plan can be viewed at www.charvalley.org/climate-action-plan)
2. To review, support and manage CVPC's input into, and responsibilities, for the River Char Community Project. (Details of the project can be viewed at www.charvalley.org/river-char)
3. To monitor and report on developments with the climate and ecological emergency, especially in relation to their effect on the Char Valley (Reports can be viewed at www.charvalley.org/climate-reports)
4. To develop a strategy for working with the local community on the climate and ecological emergency – and to liaise with the CVPC Communications and Local Environment Committees on publicity, public engagement and other schemes
5. To liaise with Dorset Council on its Climate Change Plan and specifically with its Climate Change Officer
6. To report to CVPC meetings on local groups working in this field and seeking endorsement from CVPC.