



# CHAR VALLEY PARISH COUNCIL

## **431<sup>st</sup> Meeting of Char Valley Parish Council held on 14<sup>th</sup> February 2022 at 7.30pm, at Wootton Fitzpaine Village Hall**

### **MINUTES**

**4865: Present:**

Cllrs. H Joyce (Chair), S Creed-Castle, C Mahaddie, C Noon, C Bailey, S Johnson, J Eager, T Ely (Clerk).

In attendance: Cllr. S Christopher (Dorset Council), Nick Zeibland (new councillor applicant), 3 members of the public.

**4866: Apologies for absence:** A Carey, T Hansford.

**4867: New Councillor:**

- Cllr Joyce began the meeting updating council with regard to CVPCs new councillor who is awaiting ratification (Nick Zeibland). Although CVPC did advertise the vacancy, the correct document from Dorset Council was not used. CVPC are now displaying this document, but the delay means that Nick cannot be ratified until the May meeting. Nick Zeibland continues as a member of the planning working party as this is allowed as a member of the public.

**4868: Public forum:** 3 members of the public were present and spoke about their planning application P/FUL/2021/05766.

**4869: Declarations of interest:** None.

**4870: Dispensation requests:** None.

**4871: Resolution to approve the minutes of the CVPC meeting held on 10<sup>th</sup> January 2022 and the finance meeting held on 8th November 2021**

- Content approved.

Proposed by Cllr. Noon and Seconded by Cllr. Mahaddie. All in Agreement bar 2 Abstentions; Cllr. Eager and Cllr. Bailey as not present at the finance meeting.

**4872: Actions following last meeting:**

- Cllr. Mahaddie to keep investigating the Spence Farm applications - Cllr. Mahaddie reports difficulties in contacting the Enforcement team
- Clerk to contact HMRC - to be discussed under finance.
- Clerk and Cllr. Joyce to contact the bank re online facilities - to be discussed under finance.
- Telephone Box in the village hall playground (Whitchurch) - Council to investigate if it is currently in working service and to look out any previous correspondence - clerk to pick up before next meeting.
- CPRE press release - Cllr. Carey to circulate relevant documents for February Meeting - completed.
- Cllr. Hansford to send a link to the report page of rights of way where the issue can be reported - completed.
- Cllr. Joyce to write to Cllr. Christopher and he will send on to Chris Loder and Jonathan Mayer at Dorset council re planning not recording responses to the council's name - not now needed.
- Cllr. Joyce was to write to Cllr. Christopher and he would send on to Spencer Flower and CE Mark Prosser re comments not being recorded to the council's name but the clerk individually on climate change responses and also the local plan - not now needed.
- Cllr. Joyce to write to Cllr. Christopher and he will send on to Ray Brian and Jonathan Mayer as in agreement re issue downloading planning documents - not now needed.
- Clerk to liaise with Cllr. Creed-Castle about the installation of the bench – completed. Cllr Joyce reported that the bench is now in the James Hargreaves hall gardens but CVPC do still own and maintain the bench.
- Cllr. Mahaddie will construct comments based on this meetings discussion to then send in to planning - the clerk and Cllr. Mahaddie sent an email to planning with no response as yet.
- Cllr. Joyce to look out the old Emergency Resilience plan - Cllr. Joyce confirmed she had sent it to Mr Zeibland and Cllr. Noon.

**4873: Planning Applications:**

**a. Responses submitted to Dorset Council before the meeting:**

Application Ref.	Location	Expires	Submitted
P/PABA/2021/05431	The Tunnel Axminster Road Charmouth Bridport DT6 6BY - <b>No objection</b>	10/01/2022	10/01/2022
P/NMA/2021/05680	Stonebarrow Manor Stonebarrow Lane Charmouth Bridport DT6 6RA - <b>No objection</b>	12/01/2022	10/01/2022
P/CLP/2022/00162	Valley View Park Axminster Road Charmouth Bridport DT6 6BY – <b>Info only</b>	12/01/2022	NA
P/RES/2021/04848	Land at Foundry Lea Vearse Farm Bridport – <b>Objection, long explanation in a separate file available upon request</b>	17/01/2022	16/01/2022
P/LBC/2022/00126	Ship Farm Ship Knapp Morcombelake Bridport DT6 6EW - <b>No objection</b>	01/02/2022	16/01/2022
P/OUT/2022/00343	Land Adjacent Loves Lane Morcombelake - <b>Objection, long explanation in a separate file available upon request</b>	10/02/2022	04/02/2022

**b. Responses considered at the meeting:**

Application Ref.	Location	Expires	Agreed Response
P/FUL/2021/05576	Wood Farm Caravan Park Axminster Road Charmouth DT6 6BT	15/02/2022	Objection - CVPC feel 12 years is a long period for the land to not be vacated to be green again. If granted the industry standards need to be applied. There needs to be a sealed sewage system. CVPC feel the plot is too obvious without adequate landscaping, there were deciduous trees, need to look for a better option of landscaping.
P/FUL/2021/05766	Purcombe Farm Purcombe Farm Access Road Whitchurch Canonicorum DT6 6RL	18/02/2022	Objection - As the application stands CVPC object on the following grounds: - The bell tents and other fixed accommodation that overlook neighbours, particularly site 7 which is visible from Bluntshay Lane. - The entrance from Bluntshay Lane is not appropriate given the lane is mainly single way traffic. - Some landscaping is needed to mitigate the effects that the visitors tents would have on the landscape and views. - Restriction on the period that the site is open so that it is not used all year. Having spoken to the applicant, they were in the process of amending the application. CPVC are happy with the proposed alterations and would then support the application but as it stands CVPC would have to object to this application. <u>Proposed by Cllr. Creed-Castle and Seconded by Cllr. Bailey. All in Agreement.</u>
P/HOU/2022/00593	West View Tizard's Knap Morcombelake Bridport DT6 6EE	22/02/2022	No objection <u>Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.</u>
P/CLE/2022/00634	Land South of Rhode Barton Farm adjacent to A3052 Charmouth Rd Lyme Regis DT7 3UE	22/02/2022	Comment. CVPC do not feel they can comment and this would be a legal issue. <u>Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.</u>
P/HOU/2022/00161	Valley View Park Axminster Road Charmouth Bridport DT6 6BY	23/02/2022	No objection <u>Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.</u>
P/HOU/2022/00684	48 Redbrick Cottages Wootton Cross To Bakers Cross Wootton Fitzpaine Dorset DT6 6NJ	25/02/2022	Objection - CVPC are unsure the glass is appropriate and the increase of size of the proposed planning. <u>Proposed by Cllr. Eager and Seconded by Cllr. Bailey. 5 in Agreement, 2 Against (Cllr. Joyce, Cllr. Noon).</u>
P/LBC/2022/00369	Paddocks Farm Paddocks Lane Broadoak DT6 5NR	14/03/2022	No objection. No objections as CVPC believe this will enhance look and preserve the structure of the building. <u>Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.</u>
P/FUL/2022/00368	Paddocks Farm Paddocks Lane Broadoak DT6 5NR	14/03/2022	<u>Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.</u>

**d. Dorset Council decisions (to note): None.**

Cllr. Joyce to write to planning regarding no longer receiving decisions.

**e. Enforcement:**

Cllr. Mahaddie to keep investigating the Spence Farm applications.

**4874: Finance:**

**a. Donations - Whitchurch Preschool, Citizens Advice**

- Cllr Joyce informed council of a letter from CAB asking for a donation. CVPC have previously donated, last time was October 2020 for £110. Whitchurch Preschool also asks for a donation, last time was October 2020 for £500. Council discussed and decided to send CAB £250 and Whitchurch Preschool £500.

Proposed by Cllr. Bailey and Seconded by Cllr. Eager. All in Agreement.

Cllr. Christopher joined the meeting at 8.45pm.

## b. Payments

- The payments for February 2022, as below, were approved.

### Payments Presented at February 2022 Meeting

Payee	Details	Cheque No.	Receipt No.	Amount
Citizens Advice Beuro	Donation	500537	0222/1	£250.00
Whitchurch Preschool	Donation	500538	0222/2	£500.00
Sylvia Creed-Castle	Printing	500539	0222/3	£31.48
James Hargreaves Community Hall	Hall hire Jan 2022	500540	0222/4	£12.00
Wootton Fitzpaine Village Hall	Hall hire Feb 2022	500541	0222/5	£23.50
S Lee	Move bench	500542	0222/6	£96.00
S Lee	Grit bin removal and replacement	500543	0222/7	£144.00
PKF Littlejohn LLP	Accounts fees	500544	0222/8	£576.00
Hilary Joyce	Reissue unbanked cheque 500468	500545	0222/9	£36.00
Hilary Joyce	Go To Dec-Jan, Jan-Feb	500546	0222/10	£36.00
Tamsin Ely	Fuel+printing+stamps	500547	0222/11	£60.26
Tamsin Ely	Clerks wage - February 2022	500549	0222/12	£989.76
Andrew Carey	Reissue unbanked cheques 500469+500470+500507	500550	0222/13	£134.88
<b>Total</b>				<b>£2,889.88</b>

### 4875: Staffing Committee:

- Cllr. Eager updated council that the clerk has now passed her probationary time period and has completed her first appraisal with the committee. Cllr. Eager asked council to confirm the clerk's appointment. Cllr. Joyce asked the clerk to step out of the room to enable free discussion.

The clerk left the meeting at 20.50.

The clerk re-joined the meeting at 20.52.

- Cllr. Eager recommended to council an increase in the clerk's hours to 14 hours a week.

Proposed by Cllr. Mahaddie and Seconded by Cllr. Bailey. All in Agreement.

- The clerk confirmed that the clerk's wage in the February payments is to bring any overtime that has been completed from November to January up to date, February will be paid in March and the new salary for 14 hours a week will begin in March where the clerk will try not to accrue any more overtime.
- Cllr. Noon requested a new budget projection to include the new figures.

Clerk to update the budget and financial projections for 2022-2023.

### c. AGAR

- The clerk informed council of the details regarding 2020-2021 accounts and the fees incurred. The clerk also explained that the PIR was a result of the 2019-2020 accounts having mistakenly been declared exempt as under the threshold of £25000 but the total expenditure was actually £27122. As there was no audit for that period due to Covid unfortunately it was missed. The result of this was a fine and CVPC will have to do the full AGAR for 2021-2022 regardless of income and expenditure.
- Cllr. Joyce mentioned that the threshold had been £25000 for a long time and should perhaps be increased.

Clerk to write to DATPC to enquire.

### d. HMRC

- The clerk reported having spoken at length to the HMRC and other clerks she had met on training sessions. She reported the current situation being that CVPC are in credit with the HMRC due to the clerk having multiple jobs making things complicated. In turn the clerk has overpaid in tax and didn't see that in October 2021 she should have paid herself a tax rebate but didn't. The clerk has calculated from the pay slips from basic tools what is now owed to her from the HMRC and has been informed the best method is to pay this amount from CVPC asap then to not send payments to the HMRC until the balance has diminished but to still send in the slip with a note.

Clerk to construct an email with figures to circulate to council before the next meeting.

### e. The bank account

- Cllr. Joyce hasn't acted on this yet, nor has the clerk.

Clerk to call to try to setup the internet banking and signatories.

### 4876: Highways England – Do Char Valley want to join the group

- Council were not sure of the benefits etc.

Cllr. Noon to respond to the email to request more information.

### 4877: Fundraising for The Children's Air Ambulance - Textile Banks in the Parish(s)

- Cllr. Joyce reminded council that this is a request from a recycling company for locations for textile banks. Council could not think of anywhere suitable.

### 4878: Dorset Deserves Better campaign to get Dorset Council to rethink the Dorset Local Plan

- Cllr. Mahaddie asked Cllr. Christopher on his thoughts to which he responded. Cllr. Joyce does not think it would be wise for CVPC to join the campaign but good to keep an eye on it. Cllr. Mahaddie suggested that it could be discussed at BLAP.

### 4879: Path to Five Bells

- The clerk updated council that the problem has now been reported to rights of way and their response is 'Path is accessible and safe for the public to use. However, we will continue to monitor the erosion.'

Clerk to follow up as the path is not safe.

**4880: Loves Lane Rambler's reply**

- Cllr. Joyce updated council of the situation and the reply received to her letter to the Ramblers Association. The reply takes a differing view to CVPC.
- Cllr. Noon who represents CVPC Transport working party has been involved and has spoken with Ann Brown at Dorset Council which leads Cllr. Noon to believe there may be a case for Dorset Council to adopt the lanes.
- Cllr. Mahaddie also has involvement on this issue and believes CVPC have done all they can do and it is up to the individual land owners to contact Dorset Council.

Cllr. Creed-Castle left the meeting at 9.33pm.

Cllr. Creed-Castle re-joined the meeting at 9.35pm.

- It is proposed that CVPC write to Dorset Council regarding adopting Loves Lane and Verriotts Lane as adopted roads.

Proposed by Cllr. Johnson and Seconded by Cllr. Creed-Castle. 4 in Agreement, 2 Against, 1 Abstention (Cllr. Noon as has an interest)

**Cllr. Joyce to write to Dorset Council.**

**4881: Queen's Platinum Celebrations**

- Cllr. Joyce recommends 2/3 councillors join to organise something. Cllrs. Eager, Johnson and Creed-Castle agree to join with Cllr. Eager heading the group and to attend a village meeting discussing the event.

**4882: April. AGM/Chair**

- AGM in May 2022 where council need to appoint a new chair.

**4883: Farming Interests Working Party:**

- Report has been circulated to councillors.

**4884: Local Amenities Working Party**

- Report has been circulated to councillors.
- Cllr. Creed-Castle is working on the asset register to check the benches. Cllr. Joyce requested Cllr. Creed-Castle see her as she knows about all the benches.
- Cllr. Creed-Castle talked of the finger posts that require fixing which is currently being organised.
- Cllr. Noon had brought an old CVPC laptop to the meeting for disposal. It was not on the asset register and holds no value. The laptop had been wiped of any programs/data etc. and may be ok for home use for a child etc. Council are happy for it to be donated to a good home.

**4885: Cllr. Christopher, Dorset Council:**

- Cllr. Christopher in addition to his report, as an example of Dorset Council's work and unexpected costs, he related the winding up of Chaffeymore Farm and its neglected livestock due to the age of the farmer.

**4886: Climate and Ecological Emergency Working Party/River Char Community Project (RCCP):**

- Cllr. Joyce updated council re the River Char Project. The first volunteer group was on Saturday and unfortunately of the 11 who said they were coming to help, only 3 turned up. It was still very productive.

**4887: Planning Working Party:**

- Cllr. Mahaddie proposed CVPC return to the pre-covid system in relation to planning applications. This was where 3 councillors would visit the location of the application and create a response to present to council in a full meeting. If the expiry date falls between meetings, then CVPC would continue to exchange emails and the wording to be used in the response should be circulated and okayed. Council agreed to go back to the pre-covid system.
- Cllr. Noon asked that subjective wording in the CVPC responses should not be used and be more factual.

**4888: Communications Working Party:**

- Next Char Chat is scheduled for the end of March.

**4889: Transport Working Party:**

- Cllr. Noon is looking at the bus service improvement plan, the summary says Dorset is full of old busses that are polluting Dorset. Cheaper fares and more busses are proposed but this costs money so we will have to wait and see what Government funding is forthcoming.

**4890: Councillor training:**

- Look out for an email from the clerk with available training.

**4891: Date of next meeting**

- 14th March – Whitchurch Canonicorum Village Hall 7.30pm

**4892: Meeting closed at 22.10.**