



CHAR VALLEY PARISH COUNCIL

432nd Meeting of Char Valley Parish Council held on 14th March 2022 at 7.30pm, at Whitchurch Canonorum Village Hall

MINUTES

4893: Present:

Cllrs. H Joyce (Chair), A Carey, S Creed-Castle, C Mahaddie, C Noon, J Eager, N Ziebland, J Busby and T Ely (Clerk).
In attendance: Cllr. S Christopher (Dorset Council).

4894: Apologies for absence: T Hansford, C Bailey, S Johnson.

4895: New Councillor:

- Cllr. Joyce introduced Nick Ziebland as only requiring ratification to formally become a councillor because his application had already been considered by CVPC, pending formal time requirements. Juliet Busby was introduced to council.
- Mrs. Busby spoke of her interest in becoming a councillor.
- Cllrs. asked Mrs. Busby some questions.

Juliet Busby left the meeting to enable discussion.

- Councillors voiced their support.
- To fulfil the qualification requirements, it has been organised that Nick Ziebland will represent Wootton Fitzpaine and Juliet Busby, Whitchurch Canonorum North for a year and then both will resign and swap representations.

Proposed by Cllr. Noon and Seconded by Cllr. Mahaddie. All in Agreement.

Juliet Busby rejoined the meeting.

- Cllr. Joyce welcomed Juliet Busby to council and invited her to take a seat to be included in the meeting as a full councillor.

4896: Public forum: None.

4897: Declarations of interest: None.

4898: Dispensation requests: None.

4899: Resolution to approve the minutes of the CVPC meeting held on 14th February 2022.

- Content approved.

Proposed by Cllr. Noon and Seconded by Cllr. Mahaddie. All in Agreement bar 2 Abstentions; Cllr. Carey and Cllr. Busby as not present.

4900: Actions following last meeting:

- The clerk reported having checked the telephone box in the Whitchurch village hall car park and it was found to be a working telephone.
- Cllr. Joyce to write to DC planning department regarding no longer receiving decisions - **Cllr. Joyce to check if this was done.**
- Cllr. Mahaddie to keep investigating the Spence Farm applications – Still unable to contact the enforcement officer “Reg Willing”, keeps going to answerphone. **Cllr. Joyce to write to Spencer Flower to invite him to meet with CVPC to discuss tourism. CVPC representative also to bring up the matter at the next BLAP meeting.**
- Clerk to update the budget and financial projections for 2022-2023 – done, covered under finance.
- Cllr. Joyce mentioned that the threshold for a more simplified accounting system had been £25000 for a long time and should perhaps be increased. Clerk to write to DATPC to enquire - done, awaiting response.
- HMRC clerk tax - Clerk to construct an email with figures to circulate to council before the next meeting - done, covered under finance.
- Clerk to call to try to setup the internet banking and signatories - done, covered under finance.
- Highways England – Do Char Valley want to join the group - Cllr. Noon to respond to the email to request more information - done, awaiting response.
- Path to Five Bells Clerk to follow up as the path is not safe - covered later in the meeting.
- It is proposed that CVPC write to Dorset Council regarding adopting Loves Lane and Verriotts Lane as adopted roads - Cllr. Joyce to write to Dorset Council - covered later in the meeting.

4901: Planning Applications:

a. Responses submitted to Dorset Council before the meeting:

Application Ref.	Location	Expires	Submitted
P/FUL/2021/05576	Wood Farm Caravan Park Axminster Road Charmouth DT6 6BT - Objection - CVPC feel 12 years is a long period for the land to not be vacated to be green again. If granted the industry standards need to be applied. There needs to be a sealed sewage system. CVPC feel the plot is too obvious without adequate landscaping, there were deciduous trees, need to look for a better option of landscaping.	15/02/2022	15/02/2022

P/FUL/2021/05766	Purcombe Farm Purcombe Farm Access Road Whitchurch Canonorum DT6 6RL - Objection - As the application stands CVPC object on the following grounds: - The bell tents and other fixed accommodation that overlook neighbours, particularly site 7 which is visible from Bluntshay Lane. - The entrance from Bluntshay Lane is not appropriate given the lane is mainly single way traffic. - Some landscaping is needed to mitigate the effects that the visitors tents would have on the landscape and views. - Restriction on the period that the site is open so that it is not used all year. Having spoken to the applicant, they were in the process of amending the application. CPVC are happy with the proposed alterations and would then support the application but as it stands CVPC would have to object to this application.	18/02/2022	18/02/2022
P/HOU/2022/00593	West View Tizard's Knap Morcombelake Bridport DT6 6EE - No objection	22/02/2022	22/02/2022
P/CLE/2022/00634	Land South of Rhode Barton Farm adjacent to A3052 Charmouth Rd Lyme Regis DT7 3UE - Comment. CVPC do not feel they can comment, and this would be a legal issue.	22/02/2022	22/02/2022
P/HOU/2022/00161	Valley View Park Axminster Road Charmouth Bridport DT6 6BY - No objection	23/02/2022	15/02/2022
P/HOU/2022/00684	48 Redbrick Cottages Wootton Cross To Bakers Cross Wootton Fitzpaine Dorset DT6 6NJ - Objection - CVPC are unsure the glass is appropriate and the increase of size of the proposed planning.	25/02/2022	22/02/2022
P/LBC/2022/00369	Paddocks Farm Paddocks Lane Broadoak DT6 5NR - No objection. No objections as CVPC believe this will enhance look and preserve the structure of the building.	14/03/2022	22/02/2022
P/FUL/2022/00368			

b. Responses considered at the meeting:

Application Ref.	Location	Expires	Agreed Response
P/HOU/2022/01213	Tresillian Main Road Morcombelake DT6 6DY	18/03/2022	<p>Conditional Response</p> <p>House - CVPC has no objection to the single storey bedroom and kitchen extensions being sited on the NW of the house but believes that their roofs (particularly the bedroom roof) need to be re-designed to avoid gable ends projecting above storey height very near to 'Stoneham' boundary. As proposed, these will be very obtrusive as viewed from Stoneham. A condition also needs to be imposed on any planning approval to protect the roots of the Stoneham hedge.</p> <p>Garage - CVPC believes that the proposed 3-bay garage is unduly large for its position and will dominate the entrances to all the properties using the shared drive. It is also very close to the shapely pine tree shown on photographs 'Principle Elevation' and 'Proposed Location of Garage'. If the proposal is approved, there needs to be a condition requiring the pine tree to be fully protected. A 2-bay garage would be more appropriate in this location.</p>

Proposed by Cllr. Eager and Seconded by Cllr. Ziebland. All in Agreement.

d. Dorset Council Decisions (to note): None.

- The clerk reported having checked for decisions, but none seemed to have been updated on the website for quite some time. Cllr. Christopher confirmed there may be a backlog.

Cllr. Joyce to write to DC planning department regarding no longer receiving decisions.

e. Enforcement:

Cllr. Mahaddie to keep investigating the Spence Farm applications.
Cllr. Joyce to write to Cllr. Christopher about the difficulty in contacting the enforcement officer.
CVPC representative to bring up tourism at the next BLAP meeting.

4902: Finance:

a. Revised Budget

- The clerk had revised the budget and updated it for 2022-2023 which had been circulated before the meeting.
- CVPC reserves are a little lower than ideal.

b. Payments

The payments for March 2022, as below, were approved.

Payments Presented at March 2022 Meeting

Payee	Details	Cheque No.	Receipt No.	Amount
S Lee	Bench removal and location change - cheque re-issue	500551	0123/1	£108.00
Hilary Joyce	Go To Feb-Mar, Mar-Apr	500552	0123/2	£36.00
Tamsin Ely	Clerk expenses	500553	0123/3	£21.42
Tamsin Ely	Clerks wage - March 2022	500554	0123/4	£1,167.29
Earth Anchors Ltd	Notice boards x 3	500555	0123/5	£1,664.40
DATPC	Training - TE - code of conduct	500556	0123/6	£9.00
DATPC	Training - TE - internal controls, account, VAT	500557	0123/7	£90.00
DATPC	Training - NZ - new councillor induction	500558	0123/8	£35.00
DATPC	Training - TE - introduction to local councils	500559	0123/9	£14.00
Chagos Consulting Ltd	Parish online training TE	500560	0123/10	£15.00
Total				£3,160.11

Proposed by Cllr. Carey and Seconded by Cllr. Creed-Castle. All in Agreement.

Clerk to send the March monthly payments.

d. HMRC

- Councillors confirmed they were happy with the email shared before the meeting with an explanation of the current HMRC account situation.

e. The Bank Account

- The clerk updated council that having spoken to the bank, CVPC do have internet banking enabled on the account and just require signatories who have the brown envelopes to call and activate themselves. After activation, details on the account can then be amended i.e., changing signatories and adding the clerk.

Clerk, Cllr. Johnson and Cllr. Joyce to arrange to be together to call the bank to activate their accounts online.

f. Bank Reconciliation

- Already discussed with the budget.

g. Graveyard Donations

- Cllr Joyce informed council that CVPC have previously donated to the graveyards, last year CVPC sent 2 payments to help during Covid, the first was October 2020 then half again in January 2021.
- CVPC reserves are a little low so will send the same amounts as October 2020

	Oct 2020
Whitchurch Canonorum PCC	£320.00
Wootton Fitzpaine PCC	£320.00
Monkton Wyld PCC	£310.00
Fishpond PCC	£70.00
Stanton St Gabriel PCC	£60.00
James Hargreaves URC	£60.00

Proposed by Cllr. Ziebland and Seconded by Cllr. Busby. All in Agreement.

Clerk to find out contact details and send the donations.

h. Risk Assessment/Internal Controls

- Councillors confirmed the documents already distributed by the clerk.

Proposed by Cllr. Carey and Seconded by Cllr. Creed-Castle. All in Agreement.

4903: Draft results of the Dorset Council Governance Review

- Cllr. Mahaddie updated council with the draft results.
 - Hazy View is to change parish to CVPC.
 - Charmouth PC met and decided not to pursue their initial proposal that Stonebarrow Manor, some properties on Stonebarrow Lane and Newlands Holiday Park should become part of Charmouth Parish.
 - Dorset Council are happy for Catherston Leweston to join CVPC, but CVPC have not had a response from Catherston Leweston.

- CVPC suggested a simplified boundary along the A35 which was agreed by Dorset Council.

Clerk to make contact with Catherston Leweston. Cllr. Mahaddie to send the clerk contact details for Bob Hatch.

4904: Adoption road request – Loves Lane/Verriotts Lanes

- Cllr. Joyce received a reply to her email which had been circulated to councillors.
- Cllr. Noon agreed CVPC have done all they can do on this subject now and it is left to the individual landowners.

4905: Queen's Platinum Celebrations

- A report had been circulated to councillors showing some different options.
- 2 items were proposed to be chosen between to be purchased for every child in the parish.
- Council discussed different options and decided upon
 - planting a tree with a plaque in each village if suitable locations can be found
 - a letter from the Palace for each child

Proposed by Cllr. Eager and Seconded by Cllr. Busby. All in Agreement.

4906: Administrative arrangements after May 2022/Future Chair arrangements

- Cllr. Mahaddie had circulated a document proposing a future split of the Chairs tasks and working group divisions.
- Cllr. Mahaddie proposed a new working group to be named 'Parishioners working group' to take care of or direct parishioner correspondence.

Cllrs. to look at the document and provide any feedback and also to look at the working groups they are named under to check they are in agreement. To report back to Cllr. Mahaddie asap.

4907: Response to Glover Landscapes Review – an opportunity to stop 'off-roading' in AONBs

Cllr. Hansford joined the meeting via telephone at 21.07

- Cllr. Hansford explained to council what Glover Landscapes report and review were.
- The consultations can be found on the Government website with a deadline of the 9th of April.
- Council were keen to get involved.

Cllr. Noon to summarise the report and review and put forward some recommendations for a response.

4908: Footpath to Five Bells

- August 2021 CVPC paid for a lengthsmen to clear the path and would like to claim from persons who are responsible.
- Cllr. Hansford confirmed that vegetation growing from the ground up is Dorset Councils responsibility and overhanging vegetation is the responsibility of the owner of the hedges.
- These should be reported to rights of way.

Clerk to follow up with right of way.

Cllr. Hansford left the meeting at 21.25

4909: Cllr. Christopher, Dorset Council:

- Cllr. Christopher had circulated a report and also mentioned
 - More night policing is needed in the area especially regarding fly tipping/offroad vehicles driving
 - Refugee accommodation

4910: Communications Working Party:

- Next Char Chat is being re-scheduled to arrive with residents on Easter Saturday.

4911: Farming Interests Working Party:

- Report had been circulated to councillors.

4912: Local Amenities Working Party

- Report had been circulated to councillors.
- Cllr. Creed-Castle reported that it had been agreed by the Village Hall Committee and Wootton Social Club that CVPC take on responsibility and ownership of the best kept village bench that is situated in the car park behind Wootton Village Hall.

Proposed by Cllr. Noon and Seconded by Cllr. Creed-Castle. All in Agreement.

- The bench on the verge between Wootton and Charmouth – CVPC only paid £100, and it cost a lot more than that. David Brooks has agreed to make sound before jubilee celebrations and will be in contact with CVPC to discuss future arrangements.
- Cllr. Creed-Castle proposed an idea of CVPC putting in walkers benches. Council were in agreement to progress the idea.

Cllr. Creed-Castle to look into locations and costs for proposal at the next meeting.

4913: Climate and Ecological Emergency Working Party/River Char Community Project (RCCP):

- Cllr. Joyce updated council re the River Char Project. The second volunteer group was on Saturday and was hugely successful.
- Cllr. Carey asked councillors to look at the sewage leaflet he had created for feedback before it is inserted in the Char Chat.

4914: Planning Working Party:

- Nothing to report.

4915: Staffing Committee:

- Nothing to report.

4916: Transport Working Party:

- Cllr. Noon gave a brief update.

4917: NALC Star Council Awards 2022:

- Cllr. Joyce updated council that CVPC had received communication from NALC having previously been featured in NALC's Points of Light publication in recognition of work the council has done to combat climate change. Cllr. Joyce proposed CVPC put forward Cllr. Carey for councillor of the year in recognition of all his work on climate and ecological matters.

4918: Councillor training: Look out for an email from the clerk with available training.

4919: Date of next meeting: 11th April – Wootton Fitzpaine Village Hall 7.30pm

4920: Meeting closed: 21.50.