



CHAR VALLEY PARISH COUNCIL

433rd Meeting of Char Valley Parish Council held on 11th April 2022 at 7.30pm, at Wootton Fitzpaine Village Hall

MINUTES

4921: Present:

Cllrs. H Joyce (Chair), A Carey, S Creed-Castle, C Mahaddie, C Noon, S Johnson, N Ziebland, J Busby and T Ely (Clerk).
In attendance: Cllr. S Christopher (Dorset Council). Two members of the public.

4922: Apologies for absence: T Hansford, J Eager.

- Cllr. Joyce informed councillors that Cllr. Bailey had unfortunately resigned meaning there is now a vacancy in Whitchurch South.

4923: Public forum: No members of the public wished to speak.

4924: Declarations of interest: None.

4925: Dispensation requests: None.

4926: Resolution to approve the minutes of the CVPC meeting held on 14th March 2022.

- Two small grammatical changes from Cllr. Noon. Content approved.

Proposed by Cllr. Carey and Seconded by Cllr. Noon. All in Agreement bar 1 Abstention; Cllr. Johnson as not present.

4927: Actions following last meeting:

- Cllr. Joyce to write to DC planning department regarding no longer receiving decisions – **Done, no reply yet.**
- Cllr. Mahaddie to keep investigating the Spence Farm applications – Still unable to contact the enforcement officer “Reg Willing”, keeps going to answerphone. Cllr. Joyce to write to Spencer Flower to invite him to meet with CVPC to discuss tourism – **Done, no reply yet.** CVPC representative also to bring up the matter at the next BLAP meeting – **hasn't been a meeting yet.**
- Cllr. Joyce to write to Cllr. Christopher about the difficulty in contacting the enforcement officer – **need to check if Cllr. Mahaddie has done this.**
- Clerk, Cllr. Johnson and Cllr. Joyce to arrange to be together to call the bank to activate their accounts online – **Done. Cllr. Johnson now has access to online banking. Cllr. Johnson requested the bank send online access fob and letter to Cllr. Joyce and Cllr. Creed-Castle so they can also follow this process to gain online access. The clerk needs to complete the forms to change access/signatories and add the clerk to have access also.**
- Clerk to make contact with Catherston Leweston. Cllr. Mahaddie to send the clerk contact details for Bob Hatch – **the clerk had left a message. Clerk to keep trying to make contact.**
- Cllr. Mahaddie had circulated a document proposing a future split of the Chairs tasks and working group divisions. Cllrs. to look at the document and provide any feedback and also to look at the working groups they are named under to check they are in agreement. To report back to Cllr. Mahaddie asap – **Done.**
- Response to Glover Landscapes Review – an opportunity to stop ‘off-roading’ in AONBs
Cllr. Noon to summarise the report and review and put forward some recommendations for a response – **Done.**
- Footpath to Five Bells. August 2021 CVPC paid for a lengthsman to clear the path and would like to claim from persons who are responsible. Cllr. Hansford confirmed that vegetation growing from the ground up is Dorset Councils responsibility and overhanging vegetation is the responsibility of the owner of the hedges. These should be reported to rights of way. Clerk to follow up with right of way – **Cllr. Joyce to send photographs to the clerk to pinpoint the location. Clerk to follow up re the footpath damage also.**
- Cllr. Creed-Castle proposed an idea of CVPC putting in walkers benches. Council were in agreement to progress the idea. Cllr. Creed-Castle to liaise with the clerk. Clerk to look at prices, Cllr. Creed-Castle to look at suitable locations – **In progress.**
- Clerk to send the March monthly payments – **Done.**
- Graveyard Donations - Clerk to find out contact details and send the donations – **In the meeting payments.**

4928: Planning Applications:

a) Responses submitted to Dorset Council before the meeting:

Application Ref.	Location	Expires	Agreed Response	Submitted
P/HOU/2022/01213	Tresillian Main Road Morcombelake DT6 6DY	18/03/2022	<p>Conditional Response</p> <p>House - CVPC has no objection to the single storey bedroom and kitchen extensions being sited on the NW of the house but believes that their roofs (particularly the bedroom roof) need to be re-designed to avoid gable ends projecting above storey height very near to 'Stoneham' boundary. As proposed, these will be very obtrusive as viewed from Stoneham. A condition also needs to be imposed on any planning approval to protect the roots of the Stoneham hedge.</p> <p>Garage - CVPC believes that the proposed 3-bay garage is unduly large for its position and will dominate the entrances to all the properties using the shared drive. It is also very close to the shapely pine tree shown on photographs 'Principle Elevation' and 'Proposed Location of Garage'. If the proposal is approved, there needs to be a condition requiring the pine tree to be fully protected. A 2-bay garage would be more appropriate in this location.</p>	17/03/2022

Cllr. Mahaddie joined the meeting (went to the wrong hall) at 7.43pm

b) Responses considered at the meeting:

Application Ref.	Location	Expires	Agreed Response
P/FUL/2021/01642	Spence Farm Spence Lane Wootton Fitzpaine Dorset DT6 6DF	12/04/2022	CVPC feel the site is being overdeveloped and these applications are constituting a change of land use from agricultural to tourism, despite the fact that the enforcement officer has designated 3 ponds as being agricultural. <u>Proposed by Cllr. Busby and Seconded by Cllr. Noon. All in Agreement.</u>
P/FUL/2022/00244	Newlands Holiday Park Charmouth DT6 6RB	16/04/2022	<p>Objection with conditions - As the application stands, CVPC objects on the following grounds: the location of the proposed building so close to the road would have a significant impact on the character of the AONB as viewed from the road looking up the hill from Charmouth.</p> <p>CVPC would support a modified application with a less-imposing building (for example, significantly lower than the height currently proposed or further from the road).</p> <p><u>Proposed by Cllr. Ziebland and Seconded by Cllr. Carey. All in Agreement.</u></p>
P/FUL/2022/02150	Marsh Farm Access To Marsh Farm Wootton Fitzpaine Dorset DT6 6DF	05/05/2022	<p>Objection - The farmer wishes to diversify the activities on his farm, as encouraged by DEFRA, which we support in principle. However, the proposed site lies within the West Dorset AONB and, consequently, is subject to the principle of 'no build'. The development does not fall into a category of exemption. The site is on the edge of Charmouth Forest and a quarter of a mile from the nearest building.</p> <p>The chalets would be seen from across the valley but, when weathered, are likely to blend into the landscape.</p> <p>However, we consider that the permanent disturbance to the area in erecting the chalets and installing the necessary infrastructure would create a detrimental and undesirable intrusion into this untouched farmland and surrounding landscape.</p>

			Coupled with the 'no build' principle we therefore recommend refusal of this application. <u>Proposed by Cllr. Busby and Seconded by Cllr. Ziebland. 7 in Agreement. 1 Abstention Cllr. Johnson</u>
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Clerk to send the April planning responses.

c) **Dorset Council decisions (to note): None.**

d) **Enforcement:**

- Cllr. Joyce spoke of two resident emails having been received with regard to exemption certificates. Cllr. Joyce reported that the exemption certificates circumvent the planning system to allow campsites etc. The certificate providers notify local residents. This has been mentioned to Dorset Council who seem happy to allow them.

Cllr. Joyce to write to Dorset Council for more information.

4929: Finance:

a) **Payments:** The payments for April 2022, as below, were approved.

Payee	Details	Cheque No.	Receipt No.	Amount
Hilary Joyce	Go To Apr-May	500567	0422/01	£18.00
Tamsin Ely	Clerk expenses	500569	0422/02	£63.99
Wootton Fitzpaine Village Hall	Hall hire Apr 2022	500570	0422/03	£23.50
Bridport Town Council	BLAP contribution	500571	0422/04	£117.42
DATPC	Training - NZ - code of conduct - inv 0675	500572	0422/05	£10.00
Tamsin Ely	Char Chat - stamps, labels, envelopes	500577	0422/06	£363.04
Footprints	Char Chat printing	500574	0422/07	£315.00
Tamsin Ely	Clerks wage - April 2022	500575	0422/08	£1,084.61
HMRC	Tax on clerks wage - April 2022	500576	0422/09	£144.67
Whitchurch Canonicorum PCC	Graveyard donation	500578	March Minutes	320
Wootton Fitzpaine PCC	Graveyard donation	500579	March Minutes	320
Monkton Wyld PCC	Graveyard donation	500580	March Minutes	310
Fishpond PCC	Graveyard donation	500581	March Minutes	70
Stanton St Gabriel PCC	Graveyard donation	500582	March Minutes	60
James Hargreaves URC	Graveyard donation	500583	March Minutes	60
Total				£3,280.23

Proposed by Cllr. Creed-Castle and Seconded by Cllr. Johnson. All in Agreement.

Clerk to send the April monthly payments.

b) **Grit Bin/Notice Board Quotes**

- The job of replacing the grit bins and notice boards was put out to tender and had been circulated to the Cllrs. before the meeting. The cheaper quote was from the lengthsman CVPC already use. Cllr. Creed-Castle proposed CVPC use the quote from Stephen Lee for £840.

Proposed by Cllr. Creed-Castle and Seconded by Cllr. Johnson. All in Agreement.

c) **Finger Post Quote**

- The quote had been circulated to the Cllrs. before the meeting. Cllr. Creed-Castle explained the finger post quote as it was not straight forward. The costs were significantly different between fixing what was there or creating new templates. Cllr. Joyce mentioned that there may be grants available to help towards the installation. Cllr. discussed and decided to use the cheaper quote to mend them rather than replace.

Proposed by Cllr. Johnson and Seconded by Cllr. Busby. All in Agreement.

d) **Internal Auditor**

- Cllr. Joyce updated council that the clerk had offered the services of a friend who is a CILCA qualified clerk with lots of experience to complete the CVPC internal accounts audit. Cllr. Joyce suggested CVPC should contact John Vanderwolfe who completed the internal audit last year to see if he is available.

Clerk to contact John Vanderwolfe.

e) **The Bank Account**

- Already discussed above as an action from the last meeting.
- The clerk updated council that the envelope for Cllr. Joyce had been received. Next step is to make the call to activate Cllr. Joyce. The clerk has printed the forms that need to be completed and sent to the bank to add/remove Cllrs., add the clerk and change the signatories.

Clerk to fill in the form and send to the bank.

Clerk and Cllr. Joyce to liaise to call the bank.

4930: Thermal Imaging Camera

- CVPC had received an email from the clerk at Charmouth PC which had been circulated to the Cllrs. enquiring if CVPC were interested in sharing the use of a thermal imaging camera, which trained volunteers could use to demonstrate to interested householders where heat is leaking from their homes. The estimated cost would be approximately £350-£400, Lyme Regis TC are also being offered.
- Council discussed and decided it to be a good idea for not a huge cost. It was proposed to respond to Charmouth PC to show interest in taking this forward.

Proposed by Cllr. Carey and Seconded by Cllr. Noon. All in Agreement.

Clerk to contact the Charmouth PC clerk.

Cllr. Christopher joined the meeting at 20.35

4931: NALC Smaller Councils Committee – Letter from the Chair

- NALC have written asking if smaller councils will let them know issues they face on certain topics. Council decided that although resources are stretched at the moment with 2 vacancies and CVPC are represented on BLAP which is a more local resource, Cllr. Joyce will write a response for NALC.

Cllr. Joyce to write to NALC.

4932: Resilience Plan

- Cllr. Ziebland reported having met with Cllr. Joyce and Cllr. Noon and gave an update on the current focus of winter weather, putting relevant contacts in the Char Chat and flood risks.

4933: Queen's Platinum Celebrations

- Cllr. Creed-Castle confirmed the working party had written to the Queen's Lady in Waiting and await reply.

4934: Administrative arrangements after May 2022 (go to)/Future Chair arrangements

- Cllr. Joyce asked the councillors if anyone may be likely to put themselves forward, Cllr. Noon motioned that he would.
Cllrs. to look at the document with the possibility of Cllr. Noon becoming chair and provide any feedback and also to look at the working groups they are named under to check they are in agreement. To report back to Cllr. Mahaddie asap.
- Cllr. Ziebland expressed interest in joining the Climate and Ecological Emergency Working Party. Cllr. Joyce confirmed the maximum number required are already in the group and it would become troublesome to have too many. The working parties should have minimal numbers of members otherwise scheduling meetings would be difficult and they are designed to spread the workload.

4935: Land use and tourist developments in the Marshwood Vale

- Cllr. Joyce confirmed having written to Spencer Flower around two weeks prior, no reply has been received to date.

4936: Cllr. Christopher, Dorset Council:

- Cllr. Christopher had circulated a report and also mentioned that Dorset Council have received 19 Million Pounds to reduce the carbon footprint which is being used for solar panels on County Hall and school buildings across Dorset.
- Cllr. Noon asked about the bus funding. Cllr. Christopher reported that the "fight" for funding continues.

4937: Communications Working Party:

- Cllr. Noon reported the April edition of the Char Chat has been printed and the clerk and himself will be stuffing and sending the following day.

4938: Farming Interests Working Party:

- Cllr. Johnson gave a brief update.

4939: Local Amenities Working Party

- Report had been circulated to councillors.

4940: Climate and Ecological Emergency Working Party/River Char Community Project (RCCP):

- Cllr. Creed-Castle requested that councillors sign their reports as she was unsure of some groups members.

4941: Planning Working Party:

- The article for the housing survey went into this edition of Char Chat.

4942: Staffing Committee:

- Report had been circulated.

4943: Transport Working Party:

- Nothing to report.

4944: Councillor training:

- The Clerk had sent an email prior to the meeting with available training, special interest should be given to the Changing Chair training and Cllrs. considering the position would be encouraged to do it (Cllr. Noon).

4945: Date of next meeting:

- Cllr. Joyce let council know the choice of dates for the upcoming APM meetings.
- Next full PC meeting - 9th May – James Hargreaves Community Hall at 7.30pm

4946: Meeting closed: 21.30.