



CHAR VALLEY PARISH COUNCIL

442nd Annual Meeting of the Parish for Char Valley Parish Council held on 13th March 2023 at 7.30pm – Wootton Fitzpaine Village Hall

APPROVED MINUTES

Meeting opened: 19.35.

5133: Present:

Cllrs. S Creed-Castle, N Ziebland, H Joyce, A Carey, R Cook, C Stanbury, S Johnson and T Ely (Clerk).

In attendance: Cllr. S Christopher (Dorset Council), Mrs. Christopher, 3 members of the public (Mr. Snook, Mr. Carter and Mrs. Carter).

5134: Apologies for absence: C Noon (Chair), J Kewley, J Busby, C Mahaddie, T Hansford.

5135: Public forum:

- Cllr. Joyce invited Mr. Carter to speak. Mr. Carter spoke about the well and his request to be a key holder and spoke of the history of Charlotte Weil.
- Cllr. Joyce thanked Mr. Carter and informed all present that the well would be covered later in the meeting.

5136: Declarations of interest:

- Cllr. Johnson declared an interest in planning applications; P/FUL/2023/01114, P/FUL/2023/01117, P/FUL/2023/01118, P/FUL/2023/01119, P/FUL/2023/01120, P/FUL/2023/01121.

5137: Dispensation requests: None.

5138: Resolution to approve the minutes of the CVPC meetings held 13th February 2023:

Proposed by Cllr. Carey and Seconded by Cllr. Creed-Castle, All in Agreement.

5139: Actions following last meeting:

- Cllr. Joyce scanned down the actions and confirmed they would be covered later down the agenda.

5140: Planning Applications:

a) Responses submitted to Dorset Council before the meeting:

Application Ref.	Location	Expired	Submitted Response	Submitted
P/FUL/2022/07948	Stonecroft Fishpond Bottom Road Fishpond DT6 6NN	14/02/2023	CVPC support this application.	14/02/2023
P/FUL/2022/06779	Wyldrush Orchard Land East of Blunthay Lane Whitchurch Canonicorum DT6 6RJ	14/02/2023	CVPC recommend objecting to this application. Our comments are as follows; 1. The proposed barn is in an isolated position in very quiet, remote pastureland in the middle of the Marshwood Vale. It will be seen across the vale and over the top of the nearby hedges flanking the road. 2. The proposed barn lies within the West Dorset Area of Outstanding Natural Beauty with a statutory presumption of no new build. It is 20m long x 12m wide and 3m tall to the eaves ie the ridge would be higher. 3. The orchard of over 1000 trees alter the current landscape significantly and more so when they are mature. Many farms in the Marshwood Vale have or had small orchards but Wyldrush is a comparatively large development. 4. Impossible to ascertain at present but there may be intrusive noise from the juicing machinery 5. Increased traffic along narrow lanes from workers and deliveries especially if the business proves successful.	14/02/2023

			Also as previously discussed with yourself it should be noted that the AONB should be consulted. If approval of this application is considered, our comments are as follows; 1. The barn should be situated closer to Stubbs Cottage so that it would appear as a cluster of buildings from across the vale. 2. Serious consideration should be given to the waste water arrangements on the site which is at the bottom of the vale and very flat. The applicant has mentioned soakaways which would seem inadequate and a possible risk to the River Char. 3. The container is intrusive and out of place in the AONB landscape and should be removed from the site as the barn would provide storage. 4. There should be no retail activity at the site.	
P/HOU/2022/08023	7 Goodens Hill Whitchurch Cross To Cockwell Cross Whitchurch Canonicorum Dorset DT6 6RF	14/02/2023	Support with conditions - should remain ancillary to the house and not let for holiday use.	14/02/2023

b) Responses considered at the meeting:

Application Ref.	Location	Expires	Agreed Response
P/HOU/2023/00383	Oaklands Fernhill Charmouth DT6 6BX	14/03/2023	Support. Comments: CVPC support this application but would like to see non reflective glass used. <u>Proposed by Cllr. Carey and Seconded by Cllr. Cook. All in Agreement.</u>
P/FUL/2022/07385	The Limes Wootton Lane Wootton Fitzpaine DT6 6NH	14/03/2023	SUPPORT WITH CONDITIONS CVPC continue to have concerns about the extent of the change of use request. Although, following revisions, all the holiday accommodation is now within the paddock, the main planning statement still shows a boundary around the adjacent field as well. Our condition therefore is that the change of use is for the paddock only. CVPC also continue to have concerns about proliferating holiday accommodation in West Dorset and, in this case, the risk of noise and disturbance to neighbours nearby. <u>Proposed by Cllr. Ziebland and Seconded by Cllr. Carey. All in Agreement.</u>
<u>Cllr. Johnson left the meeting at 19.49.</u>			
P/FUL/2023/01114	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support
P/FUL/2023/01117	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support
P/FUL/2023/01118	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support
P/FUL/2023/01119	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support

P/FUL/2023/01120	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support
P/FUL/2023/01121	Cards Mill Farm Cards Mill Lane Whitchurch Canonicorum Dorset DT6 6RP	23/03/2023	Support <u>Proposed by Cllr. Stanbury and Seconded by Cllr. Ziebland. All in Agreement.</u>
<u>Cllr. Johnson rejoined the meeting at 20.01.</u>			
P/FUL/2022/07807	Nags Head Cottage Fishpond Bottoms Abbotts Wootton Lane Wootton Fitzpaine DT6 6NN	28/03/2023	Support <u>Proposed by Cllr. Stanbury and Seconded by Cllr. Johnson. All in Agreement.</u>

Clerk to send the March planning responses.

5141: Finance:

a) **Payments:** The payments for March 2023, as below, were approved.

Payee	Details	Cheque No.	Receipt No.	Amount
Earth Anchors	Earth Anchors Notice Boards	Online	0223/01	£1,296.00
Hilary Joyce	Zoom Feb 23	Online	0223/02	£14.39
Wootton Fitzpaine Village Hall	WF Hall 24/2 & 13/3 2023	Online	0223/03	£50.00
Tamsin Ely	Clerks expenses March 2023	Online	0223/04	£39.24
Tamsin Ely	Clerks wage March 2023	Online	0223/04	£799.52
HMRC	Tax on clerks wage March 2023	Online	0223/05	£62.60
Sylvia Creed-Castle	Councillor expenses March 2023	Online	0223/06	£18.40
Total				£2,280.15

Proposed by Cllr. Johnson and Seconded by Cllr. Ziebland. All in Agreement.

Clerk to send the March payments.

b) The Bank

- **Bank Reconciliation** - The clerk had circulated the bank reconciliation and council were happy with one small amendment to the dates as February does not have 29 days!.
- **New Bank Suggestions**
 - The clerk had investigated some banks and circulated a document.
 - After some discussion it was decided that further research is required into Starling and The Charity Bank as these two are listed as ethical to see if they are monitored by ombudsman and any other reviews. Cllr. Carey confirmed that starling bank have 33,000 reviews resulting in 4.3/5 rating and they are listed in the top 5 of ethical banks but The Charity Bank only had 3 reviews and is not listed in the top 5.

The clerk to investigate further.

c) **Risk Assessment** – The clerk had circulated the updated risk assessment and internal controls documents and council were happy.

Proposed by Cllr. Carey and Seconded by Cllr. Creed-Castle. All in Agreement.

5142: Parish External Liaison:

a) **BLAP** - No further update.

b) **DAPTC - Councillors networking event 9th March at Kingston Maurward** – no councillors were able to attend.

5143: Flooding:

- Moved to the April agenda as Cllr. Busby was absent.
Cllr. Busby to look at sandbag storage options for the next meeting.

5144: Public Meetings:

a) **Residents Information Day**

Cllrs. to continue to send any ideas regarding the public meeting to Cllr. Noon.

5145: Neighbourhood Watch:

a) **Police Report** - A report from Lyme Regis Police had been circulated to councillors.

b) **Email response** - The clerk had circulated email correspondence between Cllr. Noon and Lyme Regis Police.

The clerk to send out communication to the electronic list urging residents to report all crimes.

5146: Mobile Larders in Dorset

- it was decided that this is not relevant to CVPC.
Cllr. Simon Christopher and Mrs. Christopher joined the meeting at 20.52.

5147: Zoom

- The clerk had done some research and circulated a document.

- Cllr. Carey confirmed that Zoom does require single user access to set-up meetings.

The clerk to enquire with Zoom what account would best suit CVPC's needs.

5148: Communications Working Party:

- a) **Website monitoring** - Cllrs. to look at the CVPC website to check/make suggestions for content.

5149: Farming Interests Working Party:

- A report had been circulated to councillors, Cllr. Johnson ran through some of the items.

5150: Local Amenities Working Party:

- A report had been circulated to councillors.

- a) **Wootton Picnic Table/Bench** - the clerk had circulated a drawing of the proposed bench from Alex Brooks along with an email from Cllr. Hansford detailing the quote. It was agreed that the bench looked in-keeping with the location but is at the top end of affordability. The hard standing was discussed, and it was decided if CVPC purchased this bench, the Wootton Village Hall Committee could perhaps fund the provision of the hard standing.

Cllr. Creed-Castle to contact Wootton Village Hall Committee with the proposal that can be further discussed at the APM.

Proposed by Cllr. Carey and Seconded by Cllr. Stanbury. All in Agreement.

- b) **Jubilee Trees** - Detailed in the LAWP report.

c) **Noticeboards**

- Detailed in the LAWP report.
- Cllr. Creed-Castle confirmed receipt of the notice boards and is currently organising S. Lee to put them up.
- Some existing boards are very damp inside.

The clerk to contact the company that supplied the notice boards with concerns.

d) **Wootton Fitzpaine Playing Field**

Cllr. Joyce to obtain a copy of the papers from John Snook.

Cllr. Joyce to contact Dorset Council for the deeds once the papers have been obtained.

e) **The Well** - a report had been circulated.

- Cllr. Joyce had contacted Mr. and Mrs. Rose who have contacted their lawyer.
- Mr. and Mrs. Rose had offered to hold a key. It was proposed that keys should be held by at least a councillor (Cllr. Ziebland as he lives close by) and the clerk but should be decided after the legalities of ownership have been ascertained.

f) **Whitchurch Playground**

- Cllrs. Joyce, Johnson and Creed-Castle have met twice since the last meeting.
 - The recommendation is to purchase some sensory items that attach to the fence (range from £150-£600) and some stepping logs (£45 each plus installation). These items can be purchased from PlayQuest who also provided the original playground equipment.
 - There was some discussion about what funds were available.
 - The proposal was to purchase 2 sensory boards; not to exceed £800 and 6x stepping logs at £45 each.
- Proposed by Cllr. Carey and Seconded by Cllr. Johnson. All in Agreement.
- Cllr. Joyce talked of the playground equipment being 23 years old and the inspector had requested some work that needs doing in the next few months. PlayQuest that provided and installed the playground have a refurbishment service that starts at £1900+work. The working party propose to take photographs to send to PlayQuest to enable a quote to be created for the work.

5151: Climate Change and Ecological Emergency Working Party/River Char Community Project (RCCP):

- Cllr. Carey updated council with the success of the latest event held in February.
- Cllr. Joyce thanked Cllr. Carey for his hard work.
- Cllr. Joyce confirmed Cllr. Kewley as a new member of the working party.
- Cllr. Joyce informed council that they would like to add more members to the working party and asked if any other councillors were interested. It was also suggested to ask the residents as members of working parties do not need to be councillors.

The clerk to create a poster for the notice boards and to send to the electronic list.

5152: Planning Working Party:

- The Dorset Council Planning Engagement Session – 18th April 2023 was mentioned and confirmed that Cllr. Joyce would be attending.

The clerk to reserve a place.

5153: Staffing Committee:

- Cllr. Carey informed council the clerk had been poorly but is mostly working through it having only claimed 2 hours sick leave for the month of March.

5154: Transport Working Party - No further update.

5155: Cllr. Christopher, Dorset Council:

- Cllr. Christopher had circulated a report and ran through a few of the topics.

5556: Other issues that have been circulated for discussion: None.

5157: Public and other matters - To consider any matters that Cllrs. wish to raise that has not already been circulated.

[no resolutions can be made]:

- Cllr. Stanbury asked if there was an update with regard to Dolphins Road where blocked drains were causing an issue. Council were unsure as to actions that had been taken. Cllr. Joyce had sent Cllr. Noon a map to show the location to then make contact with National Highways.

Cllr. Noon to update council.

- Cllr. Joyce asked council if they had received an email asking if they want their address to be included in the Parish Business Directory, some councillors confirmed they had. This service had a cost and the email had an unopenable attachment so is highly suspicious to be junk.

Cllr. Joyce to send the details/email to the clerk to enquire with DAPTC if this is an actual service or junk.

- Cllr. Johnson spoke of an area within the parish where mud etc. had built up and was causing blocked drains.

Cllr. Johnson to pass the details to the clerk to report online to Dorset Council.

5158: Councillor training:

- The clerk had sent an email with links to available training, councillors were encouraged to have a look and let the clerk know what training they would like to complete.

5159: Date of next meeting:

- 17th April 2023 – Whitchurch Canonorum Village Hall.
- Cllr. Joyce informed council that Chris Loder is no longer available to visit CVPC on Friday 14th April 2023. It was decided to be discussed in the April meeting with Cllr. Noon present.

5160: Meeting closed: 21.18.