



CHAR VALLEY PARISH COUNCIL

2021 Annual Finance Meeting of Char Valley Parish Council held on 8th November 2021 at 7.30pm, at Wootton Fitzpaine Village Hall

1: Present: Cllrs. H Joyce (Chair), S Creed-Castle, C Bailey, C Noon, C Mahaddie, S Johnson, T Ely (Clerk).

2: Apologies for absence: C Peck.

3: Public forum: No members of the public present.

4: Declarations of interest: None

5: Review of 2020-2021

- Cllr. Joyce reviewed the year and explained to council that unfortunately the accounts were not kept well last year. The present clerk has had to do a lot of work in the recent months to complete the audit and has now brought everything up to date.
- Cllr. Joyce also explained that there are some inconsistencies with the HMRC, currently being discussed with them but this is taking a lot of time on the telephone.
- As a result of these issues Cllr. Joyce has advised the clerk to monitor hours and put in overtime where required.

6: Bank Account:

- Cllr. Joyce reviewed that CVPC are currently at the stage of attempting to update the bank account to have online facilities.

7: Bank Signatory:

- Cllr. Peck is leaving council so CVPC will need to appoint another bank signatory.

8: Examination of latest spreadsheet:

- Cllr. Joyce reminded council that the accounts were not audited last year (2019-2020) as, due to covid, all town and parish councils were exempt.
- Council looked at the budget plan. The clerk informed council that the spreadsheet was adopted from the previous clerks' and amended for the upcoming year.
- Cllr. Joyce highlighted the previous year's precept was kept the same without increase.
- Current reserve amounts were discussed, a good amount to have in the bank as a rule is 1 year of expenses. CVPC are over that so Cllr. Joyce suggested the precept again stays the same, without increase.
- Cllr. Joyce mentioned that CVPC have brought the reserves down slightly from last year. All councillors agreed to keep the precept the same.

9: Working party and committee requests for funds in 2022-2023:

| | | |
|--|-------------|---|
| Communications Working Party | 3650 | |
| Farming Interests Working Party | 0 | |
| Local Amenities Working Party | 1850 | September 2020 3xNotice Boards were 1375 so approx 1850 for 4 |
| Climate/Environmental and Ecological Working Party | 3800 | |
| Planning Working Party | 0 | |
| Staffing Committee | 0 | |
| Transport Working Party | 0 | |
| Total: | 9300 | |

- Cllr. Creed Castle talked about the Local Amenities Working Party request; the figure above is only the notice board costs, other figures had not been submitted prior to the meeting. The total is £1460 plus the notice boards.
- Notice board requirements were discussed, it was undecided if CVPC need 3 or 4, to be confirmed.

10: Precept 2022-2023 for recommendation to CVPC meeting on 15th November:

- Cllr. Joyce recapped the recommendation to keep the precept the same for the full council meeting scheduled 15th November 2021.

Proposed by Cllr. Baliley and Seconded by Cllr. Johnson. All in Agreement.

11: Meeting closed at 20.00.