



CHAR VALLEY PARISH COUNCIL

446th Meeting of the Parish for Char Valley Parish Council held on 10th July 2023 at 7.30pm – Wootton Fitzpaine Village Hall.

APPROVED MINUTES

Meeting opened: 19.33.

5248: Present: Cllrs. C Noon (Chair), J Kewley, J Busby, S Creed-Castle, N Ziebland, A Carey, R Cook and T Ely (Clerk). In attendance: Cllr. S Christopher (Dorset Council). 2 members of the public.

5249: Apologies for absence: T Hansford, H Joyce, S Johnson, C Stanbury.

5250: Public forum: None.

5251: Declarations of interest: None.

5252: Dispensation requests: None.

5253: Resolution to approve the minutes of the CVPC meeting held on 12th June 2023.

Proposed by Cllr. Carey and Seconded by Cllr. Busby, 6 in Agreement.

5254: Actions following last meeting:

- Cllr. Ziebland to contact the relevant power distribution company to enquire what is considered vulnerable and how residents should register. **Cllr. Ziebland to use the information to compose some words to send out details for residents to register. A councillor to put a message out on the WhatsApp groups. Cllr. Noon to put an article in the next Char Chat. The clerk to send an email to the residents.**
- **Cllr. Creed-Castle to bring the place names to the next meeting.**
- Overgrown Footpath - Proposed to meet with all footpath officers. Cllr. Noon to contact the FP Officers to arrange a meeting - Action complete, the meeting has been arranged.
- The clerk to apply to move the bank account to Starling. Waiting until year end accounts have been completed.
- Wootton Fitzpaine Playing Field - Cllr. Joyce to send the papers to the clerk. To be discussed later in the agenda.
- Vearse Farm planning application - **Cllr. Noon to email Cllr. Christopher with details of a previous request for a horse crossing on the A35.**
- **Cllr. Busby to put communication on the local WhatsApp groups to ask for properties/roads that may need sandbags.**
- P/FUL/2023/03113 – The clerk to query if the land opposite was part of the application. Action Complete.
- Budget - Cllr. Joyce queried the River Char amount being £2000 as she thought it was £3000. The clerk to investigate the previously agreed amount. To be discussed later in the agenda.
- Cllrs. to look at the budget before the next meeting and to raise any questions they may have with the clerk as soon as possible. To be discussed later in the agenda.
- **Cllr. Joyce (Climate and Ecological Emergency Working Party) to investigate the Bridport Wind Power and proposed Dottery Solar Schemes. Cllr. Joyce not present.**
- The clerk to register to attend the community hub and grants webinars. Action complete. The clerk attended both webinars; the Community Hub webinar was, as suspected, not relevant to CVPC. The clerk attempted to join the Grants webinar but was not let in to the Zoom meeting, DATPC apologised and have directed the clerk to a recording she can watch. **The clerk to watch the webinar.**
- The clerk to enquire with Zoom what account would best suit CVPC's needs. To be discussed later in the agenda.
- **Cllrs. to send any suggestions to Cllr. Carey of local people who may be appropriate to provide a talk at an information day.**
- Cllr. Creed-Castle confirmed all boards were installed correctly with the drainage holes at the bottom. The clerk to contact the company with this information. Action complete, the clerk had sent an email to the company and has been advised to monitor them.
- New Litter Bin - Following a request from a Morcombelake resident for a litter bin to be put at the bus stop, Cllr. Noon had investigated with Dorset Council and found that if wanting a bin CVPC would have to purchase it and pay DC to empty it. It was decided to start by putting up a sign to encourage people not to drop litter. To be discussed later in the agenda.
- Dorset Cop 9th September 2023 - Cllrs. Ziebland, Kewley, Creed-Castle, Cook, Stanbury, Johnson, Busby and Hansford to let Cllr. Carey know if they would be available and willing to attend on the behalf of CVPC. To be discussed later in the agenda.

- Cllr. Noon questioned the A35 route not having a benefit for The Char Valley. Cllr. Christopher suggested Cllr. Noon contact Mr. Hackett who is a District Councillor and the South West organiser within the BHS (British Horse Society) who may be able to help with the aspect of a horse crossing. **Cllr. Noon to make contact with Mr. Hackett.**
- Cllrs. to let Cllr. Noon know if they plan to stand at elections 2024 (optional). Action complete.
- P/FUL/2023/02599 - Cllr. Creed-Caste had received an email regarding a planning application at Yew Tree Cottage Shave Cross To Junction Dodges Orchard Shave Cross DT6 6HW. Although this is in the Marshwood Vale Parish it is on the boarder of CVPC but CVPC had not been consulted. The Clerk to enquire with planning why CVPC had not been included on the consultation. Action Complete. CVPC now have a consultation letter.
- The Community Fund was discussed as a good grant to apply for. Cllr. Johnson confirmed that they would first gain the quote from PlayQuest for the refurbishment and then the new working group can look at this. The new playground/field working group to gain the quote from PlayQuest for the refurbishment of the playground equipment. **Cllr. Joyce to follow up with PlayQuest. Cllr. Joyce not present.**

5255: Planning Applications:

a) Responses submitted to Dorset Council before this meeting:

Application Ref.	Location	Expired	Agreed Response	Submitted
P/HOU/2023/02568	The Limes Wootton Lane Wootton Fitzpaine DT6 6NH	02/06/2023 extended to 13/06/2023	No objection	13/06/2023
P/HOU/2023/02672	Manor Farm Wootton Lane Wootton Fitzpaine DT6 6NH	08/06/2023 extended to 13/06/2023	Char Valley Parish Council object as there is not enough information in the application to base a response.	13/06/2023
P/HOU/2023/02900	7 Goodens Hill Whitchurch Cross To Cockwell Cross Whitchurch Canonicorum DT6 6RF	22/06/2023	Support	14/06/2023
P/FUL/2023/03113	Nags Head Cottage Fishpond Bottom Abbotts Wootton Lane Wootton Fitzpaine DT6 6NN	29/06/2023	Support	14/06/2023

b) Responses considered at the meeting:

Application Ref.	Location	Expires	Agreed Response
P/HOU/2023/02672	Manor Farm Wootton Lane Wootton Fitzpaine DT6 6NH	03/07/2023 extended to 11/07/2023	Support <u>Proposed by Cllr. Kewley and Seconded by Cllr. Ziebland,</u> <u>All in Agreement.</u>
P/HOU/2023/03034	High Close Shedbush Lane Morcombelake DT6 6DR	17/07/2023	It was decided to contact the AONB to gain understanding of their response. Cllr. Carey to contact the AONB. <u>Proposed by Cllr. Carey and Seconded by Cllr. Ziebland,</u> <u>All in Agreement.</u>

Cllr. Creed-Castle joined the meeting at 19.55.

- 2 members of the public were invited to speak with regard to their planning application P/FUL/2023/03180. They spoke for 2 minutes and described the application and invited the councillors to ask any questions they may have.
- Some questions and answers followed.

P/FUL/2023/03180	Land East Of Pitmans Lane Morcombelake Bridport	20/07/2023	It was decided to wait to see the AONB response to see if the application is indeed abiding by their guidelines. <u>Proposed by Cllr. Kewley and Seconded by Cllr. Carey,</u> <u>All Agreement.</u> Cllr. Kewley to monitor the planning website for the AONB response.
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2 members of the public left the meeting at 20.16.

P/FUL/2023/02599	Yew Tree Cottage Shave Cross To Junction Dodges Orchard Shave Cross DT6 6HW	06/07/2023 extended to 11/07/2023	Support <u>Proposed by Cllr. Creed-Castle and Seconded by Cllr. Busby, All in Agreement.</u>
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5256: Finance:**a) Payments:**

- The payments for July 2023, as below, were approved.

Payee	Details	Cheque No.	Receipt No.	Amount
Mr G D Wright	Grass cutting - Whitchurch playground	Online	0723/01	200
Kenneth Hussey	WC playground inspection	Online	0723/02	37.5
Wootton Fitzpaine VH	Hire 10/07/23+23/06/23	Online	0723/03	50
Hilary Joyce	Zoom May+June 23	Online	0723/04	£31.18
EES Supplies	Grit bin	Online	0723/05	167.99
S. Lee Garden Services	Lengthman Invoice 2036 - Lower WF NB	Online	0723/06	£108.00
Tamsin Ely	Clerks expenses July+August 2023	Online	0723/07	£67.23
Tamsin Ely	Clerks wage July 2023	Online	0523/08	£862.12
Tamsin Ely	Clerks wage August 2023	Online	0523/09	£862.12
Total				£2,386.14

Proposed by Cllr. Kewley and Seconded by Cllr. Ziebland. All in Agreement.

Councillors to send the July payments online.

- Bank Reconciliation** - The clerk had circulated the bank reconciliation and council were happy.
- CIL Receipts and Spending** - The clerk had circulated a document showing the CIL spending and the balance and council were happy.
- 2023-24 Budget** - The clerk had circulated the budget.
 - Cllr. Joyce had previously queried the River Char amount being £2000 as she thought it was £3000. The clerk had investigated and found the original amount was £3800, £1300 was put aside for Phase 1 but then wasn't required and the group would like to carry forward £2500. It was agreed to amend the budget amount to £2500.

Proposed by Cllr. Carey and Seconded by Cllr. Noon. All in Agreement.

5257: Parish External Liaison:

- BLAP** - No update as there had not been a meeting.
- DAPTC** - An update had been circulated and was discussed.

5258: Flooding:

- Warden** - CVPC are still in need of flood wardens.
- Sandbags**
 - Cllr. Busby informed council there had been no reports of any flooding.
 - Cllr. Noon mentioned previous signs that used to be used when flooding occurred, and it would be good to store them with the sandbags and to start using them again.

Cllr. Creed-Castle to contact Chris Bailey to see if she may have the flood signs.

Cllr. Busby to continue to organise a central sandbag store.

5259: Police Report

- The clerk had circulated the report from Lyme Regis Police.
- The response to the recently reported rave was discussed. It was decided not to follow this up and to monitor future responses or lack of by the police.

5260: D-Day 6th June 2024 - No councillors were available to dedicate time to this.

5261: Dorset Council consultation on a Dog related Public Space Protection Order (PSPO) 14 June-25 August 2023

Playground/Playfield Working Party to check to see if this is applicable to the Wootton Fitzpaine playfield and Whitchurch playground and to create a response if applicable.

5262: Communications Working Party: A report had been circulated.

- Zoom or Teams** - The clerk reported having chatted online with Zoom customer services who confirmed that account details can be shared and used by multiple people. The clerk to obtain the log in details from Cllr. Joyce and test it.
- New CWG members please** - Cllr. Noon asked for volunteers to join the working party.
- Char Chat requests for hard copy** - Not discussed.
- Next Char Chat** - The clerk had gained a quote from another printing company that had been circulated. The quote encompassed the whole job of printing, collating, sticking labels and stamps and posting for about the same as CVPC currently pay. As it is potentially the last print run in August, CVPC would keep using the same service as before.

5263: Farming Interests Working Party: No update.

5264: Local Amenities Working Party: A report had been circulated to councillors.

- Valuing Assets** - Not discussed.
 - New Litter Bin** - Following a request from a Morcombelake resident for a litter bin to be put at the bus stop, Cllr. Noon had investigated with Dorset Council and found that if wanting a bin CVPC would have to purchase it and pay DC to empty it. It was decided to start by putting up a sign to encourage people not to drop litter.
- Cllrs. to send suggested wording to Cllr. Creed-Castle.

c) 5 Bells Footpath -

Cllr. Ziebland to let Cllr. Creed-Castle know if/when he is notified the footpath has had its required work so it can be checked.

5265: Playground/Playfield Working Party:

- Cllr. Kewley informed council they had not met.
- The clerk informed council that whilst investigating the insurance for Wootton Fitzpaine playfield she was told that the playgrounds only require a yearly inspection and weekly checks that must be logged. The weekly checks can be carried out by anyone. Conversation was then had about Wootton Fitzpaine and ownership; the clerk read out a recent letter that explained the ownership but caused more confusion. Cllr. Joyce had been dealing with this and would need to be consulted.

Cllr. Kewley to send the clerk an inspection checklist she currently uses elsewhere.

The clerk to respond to Anna Bearpark and Mr. White regarding event insurance and to ask Anna Bearpark if there may be someone suitable and willing to do the weekly inspections.

The clerk to contact Whitchurch Village Hall to ask if there may be someone suitable and willing to do the weekly inspections.

The clerk to request the inspector (Ken Hussy) to do an inspection at the Wootton Fitzpaine play area/field.

Cllr. Noon to organise a meeting with Cllr. Ziebland and Cllr. Joyce to sort Wootton Fitzpaine playfield ownership/responsibility.

5266: Climate and Ecological Emergency Working Party/River Char Community Project (RCCP):

- a) River Char Project** - Cllr. Carey spoke of the next meeting scheduled for the 23rd July with Chris Loder, Wessex Water and The Environment Agency. Next River Char event 19th July.
- b) Dorset Cop 9th September 2023** - It was confirmed that no councillors would be able to attend due to prior engagements.
- c) List of 'special' trees in our parishes** - Cllr. Carey to liaise with Emma O'Bryan.

5267: Planning Working Party: No further update.

5268: Staffing Committee: No further update.

5269: Transport Working Party: A report had been circulated to councillors.

- a) BLAP - National Highways Strategic Road Network - Route Strategy** - Cllr. Noon explained the strategy to council.
- b) National Highways village walkthrough'** - Cllr. Noon described the walk to council.
- c) Heavy and large vehicles in the Marshwood Vale** - Cllrs. Joyce and Ziebland had flagged this for discussion. Cllr. Ziebland described the issue on Gassons Lane. Council discussed the problem and that a lot of work had been done in previous years and a solution had not been found.

Cllr. Ziebland to speak with the residents who live on the affected road/corner.

Cllr. Simon Christopher joined the meeting at 21.05.

5270: Cllr. Christopher, Dorset Council:

- Cllr. Christopher had circulated a report and ran through a few of the topics.
- Cllr. Christopher then asked for questions.
 - Cllr. Noon questioned Water Company investments and some discussion progressed.
 - Cllr. Noon enquired into the devolution of Dorset Council and BCP – Cllr. Christopher was unable to answer at this time.

5271: 2024 Elections:

- The clerk confirmed that the rules around advertising for elections are related to councillors advertising themselves rather than the parish advertising for candidates and that the DAPTC would be sending out lots of information in September 2023.

5272: Other issues that have been circulated for discussion: None

5273: Public and other matters - To consider any matters that Cllrs. wish to raise that has not already been circulated. [no resolutions can be made]:

- Cllr. Carey informed council about a planned guided walk on 14th September, 3pm, around the Louma site (previously named Spence Farm) where the owners can be questioned about their plans. The walk is aimed specifically at Parish Councillors.

Cllrs. to let Cllr. Carey know if they would like to be included.

5274: Councillor training:

- The clerk had sent an email with links to available training, councillors were encouraged to have a look and let the clerk know what training they would like to complete.

5275: Date of next meeting: 11th September - James Hargreaves Community Hall

5276: Meeting closed: 21.30.