



CHAR VALLEY PARISH COUNCIL

438th Annual Meeting of the Parish for Char Valley Parish Council held on 10th October 2022 at 7.30pm, at James Hargreaves Community Hall

MINUTES

Meeting opened: 19.34.

5025: Present:

Cllrs. C Noon (Chair), C Mahaddie, S Creed-Castle, J Busby, C Stanbury, N Ziebland, H Joyce, S Johnson, J Kewley and T Ely (Clerk).

5026: Apologies for absence: Cllrs. T Hansford, A Carey.

5027: Public forum: No members of the public present.

5028: Co-opt new councillor to Whitchurch South:

- Cllr. Noon informed council that Cllr. Ziebland had resigned from his position in Wootton Fitzpaine with a view of moving into the Whitchurch South vacancy which had already been advertised.
Mr. Ziebland left the meeting to enable discussion.
- Councillors discussed that there was another candidate who would return to the next meeting for the Wootton vacancy once it had been advertised.
Proposed by Cllr. Noon and Seconded by Cllr. Johnson. 8 in Agreement.
Mr. Ziebland rejoined the meeting.
- Cllr. Noon welcomed Cllr. Ziebland to council and invited him to take a seat to be included in the meeting as a full councillor.
- Cllr. Ziebland signed the acceptance of office and took his seat.
- Cllrs. discussed the other potential candidate that had previously been mentioned who had expressed interest in a Wootton vacancy.
Clerk to contact the other potential candidate to inform her of the vacancy.

5029: Declarations of interest: None.

5030: Dispensation requests: None.

5031: Resolution to approve the minutes of the CVPC meetings held on 26th September 2022;

Proposed by Cllr. Mahaddie and Seconded by Cllr. Kewley. 9 in Agreement.

5032: Actions following last meeting:

- Footpath to Five Bells. The clerk updated Rights of Way with photographs of the issue, ROW replied with a query if the footpath or the unadopted highway. Cllr. Hansford to look up the footpath number and check if there is a stretch of unadopted highway that could be adopted. Clerk to follow up with Cllr. Hansford. **Email sent to Cllr. Hansford, clerks awaits reply. Cllr. Noon to contact Cllr. Hansford.**
- Cllr. Johnson to organise a Finance Committee meeting – Action complete, meeting set for October 24th at the Wootton Fitzpaine Village Hall.
- Cllr. Johnson talked of the new farming rules that are coming in constantly making it difficult for any one method to aid all. Everything changes week by week - **Cllr. Johnson/farming interests working party to draft an email to be sent to Cllr. Noon to send on to Chris Loder.**
- Cllr. Hansford reported some road signage that had been moved – **Cllr. Hansford to compose an email for the clerk to send on to Cllr. Christopher.**
- Overgrown Footpath - **Cllr. Noon and Christine Peat to walk the footpath.**
- Clerk to notify DAPTC that they have not banked a nearly 6 month old cheque. Having looked into it the cheque was not banked as the clerk didn't complete the training as no longer relevant.
- Chideock are investigating pollution in Winford, Seatown from the sewage treatment plant.
Cllr. Carey to contact Chideock PC.
- Proposals for DAPTC AGM – Cllr. Noon had received a proposal to request the allowance of online/hybrid meetings. Clerk to send the proposal to DAPTC. Action complete.
- **Cllr. Joyce to send the details of the ring and ride service to Cllr. Noon.**
- Cllr. Johnson to request the playgroup put together a proposal with costings. Cllr. Johnson had contacted the playgroup and asked them to work to a £2000 budget and create a proposal.

- CIL - Cllr. Creed-Castle to make a list of proposals with costings for the November meeting. (walkers benches, playground equipment/improvements, picnic bench with hard standing, defibrillator).
- Wootton Fitzpaine Playing field - Cllr. Joyce reported having spoken with Mr. Snook about ownership. Mr. Snook had sent Cllr. Joyce a letter that he believes proves CVPC own the land but Cllr. Joyce reads the letter to show that West Dorset District Council own the land - Cllr. Joyce to forward the letter to the clerk to make contact with Dorset Council to enquire. Cllr. Joyce updated council that the documents have been found by the clerk and Cllr. Joyce will now be able to sort the situation and update council at the next meeting.
- Great Big Dorset Hedge – CEE to produce an article/leaflet for the next meeting for council approval.
- Clerk to check if permission was granted on application P/FUL/2021/05766. Action complete - the clerk confirmed that it was granted.
- Sand Bag Storage - Cllr. Busby to contact the resident to see if agreeable to carry on being the storage location in Whitchurch. Cllr. Busby shared the plan to approach the three village halls to see if they have somewhere suitable.
- Gassons Lane road camber issue - Cllr. Joyce to compose a letter for the clerk to send to National Highways. The clerk had contacted highways and received a reply from Blair Turner requesting more information about the previous site visit. The clerk to contact Mr. Howson to request information.

5033: Planning Applications:

a) Responses submitted to Dorset Council before the meeting:

Application Ref.	Location	Expired	Agreed Response	Submitted
P/FUL/2022/04849	Damson Tree Cottage Stonebarrow Lane Charmouth Bridport DT6 6RA	27/09/2022	CVPC have no objection to this application.	27/09/2022
P/VOC/2022/05076	48 Redbrick Cottages Wootton Cross To Bakers Cross Wootton Fitzpaine Bridport DT6 6NJ	27/09/2022	No objection but with conditions. Conditions to be the garage is only used for ancillary purpose to the main dwelling.	27/09/2022

b) Responses considered at the meeting:

Application Ref.	Location	Expires	Agreed Response
P/FUL/2022/03317	7 Goodens Hill Whitchurch Cross To Cockwell Cross Whitchurch Canonicorum Bridport DT6 6RF	17/10/2022	Support with conditions - should remain ancillary to the house and not let for holiday use. <u>Proposed by Cllr. Mahaddie and Seconded by Cllr. Joyce. All in Agreement</u>
P/FUL/2022/05867	Harcombe House Pitmans Lane Morcombelake Dorset DT6 6EB	17/10/2022	Support with conditions - CVPC supports this application provided that the panels are screened by planting as far as possible and hedges are kept tall enough to hide them from the road. <u>Proposed by Cllr. Ziebland and Seconded by Cllr. Joyce. All in Agreement</u>
P/HOU/2022/06084	1 Partway Spence Lane Wootton Fitzpaine Bridport DT6 6DG	25/10/2022	Support. <u>Proposed by Cllr. Noon and Seconded by Cllr. Busby. All in Agreement</u>
P/HOU/2022/05917	Hill Farm The Green Morcombelake Dorset DT6 6EA	25/10/2022	Support. <u>Proposed by Cllr. Johnson and Seconded by Cllr. Kewley. All in Agreement</u>

Clerk to send the October planning responses.

c) Open license applications

- The clerk had enquired with DAPTC if these are to be treated as planning applications and need to be discussed in a full meeting before commenting. DAPTC had now replied stating council can confer and submit a response via email and minute in the following meeting.
- Cllr. Noon asked the clerk to keep forwarding the open license application emails to all councillors and if a councillor feels strongly about any to let the clerk know and CVPC will then formulate a response.

d) Camping exemption certificate update

- Cllr. Noon updated council that changes are being put in place. Dorset Council will now inform CVPC about any applications for camping exemptions. CVPC can then write directly to the authority who issue the licenses with any objections and copy Natural England in on any submissions.

5034: Finance:

a) **Payments:** The payments for October 2022, as below, were approved.

Payee	Details	Cheque No.	Receipt No.	Amount
BHIB	BHIB Council Insurance	500626	1022/01	£942.47
Charmouth PC	Charmouth PC - grass cutting	500627	1022/02	£25.00
Ken Hussy	Whitchurch Playground Inspection	500628	1022/03	£37.50
Tamsin Ely	Clerk expenses - October 2022	500629	1022/04	£36.50
Tamsin Ely	Clerks wage - October 2022+September OT	500629	1022/05	£751.05
HMRC	Tax+NI on clerks wage - October 2022	500630	1022/06	£50.40
Total				£1,842.92

Clerk to send the October monthly payments.

Proposed by Cllr. Johnson and Seconded by Cllr. Kewley. All in Agreement.

b) The Bank

- The clerk had circulated the monthly bank reconciliation and council were happy.
- The clerk updated council that Cllr. Noon, Cllr. Joyce, Cllr. Creed-Castle and the clerk met and have now activated the Cllr. accounts online. Unfortunately, the clerk has still not been added to admin the account and was forced to leave the call in hope that the advisor would look into it and contact her.

c) Council Insurance Renewal

- The clerk confirmed that the insurance had now been renewed with the new supplier BHIB.
- Although the quote was for £1,028.03 frozen for 3 years the invoice was for £942.47, the clerk believes this was due to the Well not currently being covered due to the insurance company asking for more details and an inspection.

5035: Resilience Planning

- Cllr. Ziebland had circulated a document.
- Council discussed various items in the document.
Cllr. Joyce to make contact with past volunteers from Covid to see if they are still available and willing to be a contact when in need of help.
Cllr. Ziebland to contact the village halls to see what help they can provide if there were a crisis.
Cllr. Busby to contact Dorset Council to see if there are maps of flood risk areas.

5036: Parish External Liaison:

a) BLAP

- Cllr. Noon reported having attended the recent BLAP meeting.
- Cllr. Noon referred to the circulated document which had an update and offered to answer any questions.

b) DAPTC

- CVPC do not currently have a representative but have decided to rotate attending meetings.
- Cllr. Noon mentioned the AGM to be the next meeting on Sat 19th November 10am zoom. The next monthly meeting will be 24th November at 7/7.30pm, not sure if online or in person, await confirmation from DAPTC.
- Cllr. Noon confirmed he would attend the AGM on the 19th November and welcomed other councillors to join him.
- Cllr. Ziebland offered to attend on the 24th November, this was confirmed by Cllr. Noon.

5037: Communications Working Party:

- Next edition planned for 3rd or 10th December 2022, articles to be submitted by 22nd November 2022.
- Cllr. Noon requested an update from each working party summarising the past year, to be submitted before the next meeting on 21st November.
Chair of each working party/committee to organise a summary of the past year for the next Char Chat for the next meeting 21st November.

5038: Farming Interests Working Party:

- No further updates as the last was only 2 weeks ago.

5039: Local Amenities Working Party

- A report had been circulated to councillors.
- Cllr. Creed-Castle proposed CVPC purchase the Jubilee trees from Perrie Hale Nursery, near Honiton that she had visited – Rowan Trees, in a pot, £25, well established at 8ft tall. Cllr. Creed-Castle also confirmed the extra items required – buck ties, 29 steaks, weed mat, mesh guards at £20 each. Total budget requested was up to £450 which includes all items involved including a slate for each tree.

- Cllr. Ziebland asked who would be planting the trees. Cllr. Creed-Castle is hoping to source volunteers once the purchase has been confirmed.

Proposed by Cllr. Creed-Castle and Seconded by Cllr. Busby. All in Agreement.

Cllr. Creed-Castle to circulate the maintenance requirements that Perrie Hale Nursery will provide.

- The well was discussed, and it was decided the new key should be held by the chair or the clerk once the new lock had been fitted. The area will need maintaining by the lengthsman as there is ivy on the building.

Cllr. Creed Castle to organise the lengthsman for maintaining the well.

5040: Climate and Ecological Emergency Working Party/River Char Community Project (RCCP):

- River Char Project - Next event scheduled for 15th October at Bluntshay Farm.

5041: Planning Working Party:

Cllr. Mahaddie to chase Dorset Council to see if they will attend and speak at the proposed meeting.

5042: Staffing Committee: Nothing to report.

5043: Transport Working Party:

- Cllr. Noon will be planning a meeting with the working party members.
- Cllr. Noon updated council on the A35 traffic issues. There was a problem the day of the Whitchurch flower and dog show meaning the area was gridlocked, Dorset Council and the police gave no assistance.
- There is a planned closure of the A35 overnight for a period soon, Cllr. Noon has been trying to contact National Highways for more information about the diversions and access without response.

5044: Cllr. Christopher, Dorset Council:

- Cllr. Christopher was not present but had sent a report which had been circulated before the meeting.

5045: Other issues that have been circulated for discussion:

a) Flood Warden

- CVPC need some more flood wardens as currently only Cllr. Busby had volunteered.

Cllr. Noon to put an advert in the next Char Chat for flood wardens.

5046: Other updates from Parish Councillors

- Cllr. Noon had visited The National Trust for a meeting -
- They plan to change their land management and help subsidise farmers.
- Tree management – they are planning to thin out Filcombe Woods (oak) as overcrowded, also Langham Woods (pine) as they are in danger of storm damage. They will be chopping down the trees in blocks and replanting. They are keen to visit CPVC to talk to the residents about this plan.

5047: Public and other matters - To consider any matters that Cllrs. wish to raise that has not already been circulated. [no resolutions can be made] - None

5048: Councillor training:

- Cllr. Kewley requested to attend the planning training in November. Cllr. Stanbury also expressed an interest to be booked for the planning training.

Clerk to look book Cllr. Kewley and Cllr. Stanbury for the planning training in November.

5049: Date of next meeting: 21st November, 7.30pm, Wootton Fitzpaine Village Hall

5050: Meeting closed: 21.17.